



NOUSHEED V

Accountant

Knowledgeable **Accountant** proficient in laws and procedures governing business operations, tax filings and regulatory compliance. Handles detail-oriented work in methodical and organized fashion. Leverages field expertise, resourcefulness and diligence to make positive impact on business operations.

✉ noushivfx0@gmail.com

☎ +971 582218505

📍 Dubai, Baniyas

📅 21 December, 1993



WORK EXPERIENCE

Accountant

Buildus Interiors & Constructions

2020 - Present

Malappuram, Kerala, India

Accountant

Siddhi Minerals

2017 - 2019

Banglore, India

Duties & responsibilities:

- Prepare accurate and timely financial statements, including income statements, balance sheets, and cash flow statements, to provide a clear overview of the organization's financial health.
- Maintain organized and up-to-date financial records by recording transactions, reconciling accounts, and managing ledgers.
- Assist in creating budgets and financial forecasts, monitor budgetary performance, and provide recommendations for cost control.
- Analyze financial data, trends, and variances to identify areas for improvement and make strategic financial decisions.
- Ensure compliance with tax laws and regulations by preparing and filing accurate tax returns, including income tax, sales tax, and payroll tax.
- Assist in the preparation of audit documentation and liaise with auditors to provide necessary financial information and explanations.
- Manage accounts payable and receivable processes, including invoicing, payment processing, and collections.
- Monitor cash flow, analyze liquidity needs, and manage cash reserves to meet financial obligations.
- Ensure the security and confidentiality of financial data by implementing and maintaining data protection measures.



PERSONAL INFO

Nationality : Indian

Gender : Male

Marital Status : Single



KEY SKILLS

Financial Analysis

Bookkeeping

Accounting Software

Taxation

Financial Reporting

Budgeting and Forecasting

Auditing

Reconciliation



LANGUAGES KNOWN

English

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

Hindi

Limited Working Proficiency

Tamil

Limited Working Proficiency



TECHNICAL KNOWLEDGE

MS Office

Word | Excel

Tally

EDUCATION

Batchelor Of Commerce

Madurai Kamaraj University

2018

Tamil

Higher Secondary

Board of Higher Secondary Education

2015

Kerala, India

Secondary

Board of Secondary Education Kerala, India

2013

Kerala, India

STRENGTHS & QUALITIES

Commercial Awareness.

Team working Skills Caring about other people.

Collaborating and working well together with others.

Comforting people when they need it.

Conflict management and resolution skills.

Encouraging and inspiring people to do their best.

Flexibility in thinking and operating style.

DECLARATION

I hereby declare that the above-written particulars are true and correct to the best of my knowledge and belief.

SOFT SKILLS

Communication



Critical Thinking



Flexible & Adaptable



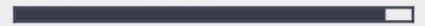
Leadership



Multitasking Abilities



Problem Solving



HOBBIES & INTERESTS

 Sports

 Movies

 Travel

 Reading