



MOHAMMED NABEEL KP

OPERATIONS EXECUTIVE

Detail-oriented Operations Executive with a background in managing supply chains, logistics, and warehouse operations. Expertise in cost control, team development, and process enhancement to increase operational efficiency and exceed performance targets.

RELEVANT SKILLS

Operations Management

Supply Chain Management

Process Optimization

Inventory Management

Budget Control

Regulatory Compliance

Data Analysis

Project Management

Microsoft Office

WORK EXPERIENCE

OPERATIONS EXECUTIVE

EXPRESS FRIGHT SYSTEM

KERALA, INDIA

02/2024 – 11/2024

- Directed end-to-end cargo operations, including **Express Freight services**, to ensure efficient logistics, timely deliveries, and cost optimization
- Optimized cargo management processes**, reducing costs and improving operational efficiency across various modes of transport
- Designed and executed **operational strategies** to streamline workflows, minimize costs, and enhance overall efficiency
- Collaborated with vendors**, carriers, and customs officials to ensure seamless operations and regulatory compliance
- Resolved operational challenges**, including delays, damages, and customer complaints, to maintain high client satisfaction
- Conducted regular **performance reviews**, identifying areas for improvement and implementing targeted training programs for staff development

WAREHOUSE OPERATIONS ASSISTANT (Internship)

CASPIAN LOGISTICS GROUP

KERALA, INDIA

08/2023 – 11/2023

- Oversaw warehouse operations**, ensuring efficient inventory control, seamless shipment coordination, and timely order fulfilment
- Coordinated incoming and outgoing shipments, ensuring products were handled and delivered **on time** and in **optimal condition**
- Monitored stock levels and conducted **regular inventory checks** to ensure accuracy and prevent discrepancies
- Improved storage organization** to maximize space utilization, enhance workflows, and enable quicker goods retrieval

PROFESSIONAL SKILLS

- Customer Relationship Management
- Performance Monitoring
- Strategic Planning
- Quality Assurance
- Risk Management

SOFT SKILLS

- Leadership
- Communication
- Problem-Solving
- Adaptability
- Decision-Making

EDUCATION

Diploma in Logistics and Supply Chain Management

Chartered Institute of Logistics and Transport
CILT (UK) level 5 Certification

2022 – 2023

Bachelor of Business Administration

Calicut University, Kerala, India

2019 – 2022

PERSONAL DETAILS

Nationality: India

Passport No: Y5589112

Visa Status: Tourist visa

LANGUAGE SKILLS

English – Fluent

Malayalam – Native

Arabic – Basic

Hindi – Basic