



# Nadeem Rajput

## Contact

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## Skills

- Consultative sales techniques
- Client contract negotiations
- Sales pipeline management
- Performance goals
- Salesforce CRM expert
- Top-ranked sales executive
- Cold calling
- Contract review
- Group leadership
- Excellent sales techniques
- Analytical problem solver

## Education

Saims University

Karachi

Bachelor of Business

Administration: Marketing & management

2023

- [Degree] Graduate

## Summary

Flexible Business Development executive with 2 years of success in resolving customer concerns and inquiries. Skilled at accurately documenting call details, preparing reports and arranging service. Well-versed in providing helpful answers and relevant information to retain clients.

## Experience

### Business Development Executive

Skc Japan Karachi | Karachi, Pakistan | Oct 2021 - Oct 2023

- Japanese New & Used vehicle Exporter
- Automotive Services
- Handling Caribbean Customer
- Look After Vehicle Documents

### Sales Representative

Communication dialer | Karachi, Pakistan | May 2020 - Aug 2021

- Generated sales by prospecting leads, cold calling and closing deals.

### Customer Service Representative

Garments industries | Karachi, Pakistan | Mar 2019 - Apr 2020

- Oversaw customer account inquiries, accurately providing information to resolve service complaints and guarantee customer satisfaction.
- Addressed customer service enquires quickly and accurately.
- Resolved customer queries over phone and by email.

### Teacher Of English

Al Sibga Educare High School | Mirpurkhas, Sindh | Feb 2018 - Jan 2019

Coordinated field trips to elevate engagement and interest in English, arranging theatre, library and cinema visits.

- Taught basic English skills to students, including reading, writing, speaking, spelling and grammar.