



FLORENCE RATISSAI

WAREHOUSE PACKAGE HANDLER



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Dubai, UAE

EDUCATION

**Diploma in Tourism and
Hospitality Management**

**Customer Service On-Job
Training**

High School Certificate

SKILLS

- Customer Service
- Inventory Management
- Merchandising
- Administration
- Cleaning
- Production worker
- Multi tasker
- Time management
- Communication
- Pick/ Pack deliveries

ABOUT ME

An organized, detailed-oriented, and conscientious individual, able to strategize and prioritize effectively to accomplish multiple tasks and stay calm under pressure. Friendly Associate adept at working in diverse atmospheres focused on producing high quality products that exceed customer expectations and help achieve company production and revenue goal.

WORK EXPERIENCE

LEAD PACKAGE HANDLER

NATIONAL FOOD LOGISTICS | July 2022
to November 2023

- Cleaned the warehouse, prepared for deliveries.
- Organized packages by scanning them in and sorting them out by categories.
- Examined and inspected containers, materials, and products to meet the packing specifications for the organization.

PACKAGE HANDLER

MERPRISE INVESTMENTS (PVT) LTD |
August 2021 to May 2022

- Identified defective, irregular or damaged packages.
- Cleaned warehouse prepared for delivery to ensure safe and efficient delivery.
- Developed a fast pace working habit with overload work task and little time.

HIGHLIGHTS

- MS Office
- Computer skills
- Strong reading skills
- Filing
- Ability to use basic tools and equipment such as skate wheel rollers, dock carts, hand-held scanners, chutes and unloading devices
- Ability to discern numbers and information in order to sort packages correctly

LANGUAGE

- English (fluent)

REFERENCES

- Available upon request

WORK EXPERIENCE

PACKAGE HANDLER

GRAYHOST DISTRIBUTION & LOGISTICS |
November 2020 to July 2021

- Operated an electric tow motor to pick up and deliver packages and containers to the production line.
- Measured and weighted packages while thoroughly examining to ensure packing specifications are constantly met.
- Recorded numbers of units handled or moved, using daily production sheets.
- Installed protective bracing, padding, and strapping to prevent shifting and damage to items during transportatio.

UNLOADER/ CLEANER

WAREHOUSE DISTRIBUTION CENTRE |
FEB 2020 - JUN 2020

- Completed training on all rules and regulations in a busy warehouse and production environment.
- Cleaned containers, materials, supplies and working areas, using cleaning solutions and hand tools.
- Attached tags to containers or marked them with identifying information.
- Fielded customer inquiries and directed to the right party, while balancing the expectations of stakeholders.