



Nansi Sahdev

Date of birth: 11/03/1991

Nationality: Indian

CONTACT

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(Home)

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m

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Job Objective

To give my career a solid start by joining eminent and highly professional company and contributes to the success of the company by outstanding performance I work to improve myself and my skills that's part of becoming better at what I do.

WORK EXPERIENCE

20/03/2024– 20/10/2024 CURRENT Delhi, India

Max Life Insurance Pvt.Ltd

- Recruiting, screening, and training new agents.
- Analyzing performance and drawing up action plans.
- Establishing strong relationships with staff and clients.
- Ensuring all staff exercise good time management.
- Obeying agency regulations, guidelines, and policies, and ensuring staff does the same.

02/12/2022 – 13/02/2024 Noida, India

Senior Executive Health Insurance TPA Pvt Ltd

- Processing cashless and reimbursement claims.
- Maintain TAT
- Handling queries from corporate and customer relationship managers.
- Negotiation with provider of health claims

06/06/2019 – 11/11/2022 India

Operations Head Max Life Insurance Pvt. Ltd

- Recruiting, interviewing and hiring staff
- Analysing productivity data and optimising staffing and production capacity
- Using historical records to forecast future buying patterns
- Maintaining a working knowledge of their industry including challenges and opportunities in the sector

12/04/2016 – 06/05/2019 India

Program Coordinator Greentech Foundation

- Recruiting, interviewing and hiring staff
- Analysing productivity data and optimising staffing and production capacity
- Using historical records to forecast future buying patterns
- Maintaining a working knowledge of their industry including challenges and opportunities in the sector

02/05/2014 – 11/03/2019 India

Sales Manager Kotak Mahindra Life Insurance Pvt. Ltd

- Planning and directing the hiring and training of new Sales Representatives
- Directing and coordinating all sales activities locally and regionally
- Preparing sales budgets and projections and approving expenditures
- Tracking and analyzing sales statistics based on key quantitative metrics
- Handling and resolving customer complaints regarding a product or service

EDUCATION AND TRAINING

Completed BCA from IGNOU 2013 with 65%

Completed O Level from DICS.

Completed 12th from CBSE passed in 2009 with 70%

Completed 10th from CBSE passed in 2007 with 72%

Address 9/70 1st floor Subhash Nagar New Delhi, India

DIGITAL SKILLS

Microsoft: Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access