

# ABDUL NASAR E C

## Storekeeper and Warehouse Associate (18 Years of Experience)

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## PROFESSIONAL SUMMARY

A dedicated and hardworking professional with over 18 years of experience in logistics and supermarket operations. Proven track record of managing inventory, ensuring stock availability, and supporting the smooth running of day-to-day business operations. Looking for a challenging role that allows me to utilize my experience and skills in a dynamic environment. Fluent in Hindi, Arabic, and conversational English.

**Company** : MADEENA SUPERMARKET, OMAN  
**Position** : Store Keeper / Salesman  
**Period** : 2011-2024 (13 years of experience)

- Managed all aspects of store operations, including receiving and recording incoming inventory items using the E+ software by ARK Technologies.
- Ensured stock availability in the supermarket, especially during high-demand seasons and critical situations.
- Returned excess or damaged items to vendors and maintained detailed records of all returns within the E+ software.
- Monitored stock levels to ensure sufficient supplies at all times and provided regular updates to management.
- Assisted the store manager in maintaining smooth operations and day-to-day tasks.
- Coordinated with the team to keep shelves and racks stocked, organized, and visually appealing.
- Supported inventory management processes and data entry tasks, ensuring accurate reporting in the system.

**Company** : AGILITY LOGISTICS, OMAN  
**Position** : Warehouse Associate  
**Period** : 2006 - 2011

- Picked and packed orders from warehouse racks as per received order lists.
- Loaded goods into delivery vehicles in an organized and efficient manner.
- Delivered picked items to the designated recipients in a timely manner, ensuring customer satisfaction.
- Assisted in maintaining warehouse inventory and ensured proper storage and labelling of products.

**Company** : ENHANCE LOGISTICS, OMAN  
**Position** : Warehouse Associate  
**Period** : 2003 - 2006

- Similar responsibilities as at Agility Logistics, including order picking, packing, and delivery.
- Ensured all orders were handled accurately and delivered within the required timelines.
- Worked closely with the warehouse team to improve efficiency and accuracy.

## SKILLS

- Inventory Management
- Inventory Management software
- Stock Replenishment
- Supplier Coordination
- Logistics & Warehousing
- Excellent Organizational Skills
- Time Management

## LANGUAGE SKILLS

- Arabic : Fluent
- Hindi : Fluent
- English : Understanding and conversational

## EDUCATION

- SSLC (Kerala Education Board)