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| Age: 22  Birthday: December 8, 2001  Gender: Male  Height: 5”5  Weight: 49 kg  Citizenship: Filipino  Religion: Roman Catholic  Civil Status: Single  Language: Tagalog and English  **Tourist Visa: August 25, 2024**  Microsoft Office Suite:  Word, Excel, PowerPoint  Google Workspace  **Personal Details**  **Technical Skills** | **Qualifications Profile**  ***A focused and goal-driven individual, with experience in Customer Service, Food Prep, Production, and Warehousing with superior results.***   * *Recognized for integrity, solid work ethic, and exemplary dedication to perform beyond established goals and directions.* * *Able to perform diverse functions and follow instructions independently.* * *Articulate communicator with a naturally personable attitude, capable of establishing intuitive connections with diverse individuals.*   **Work History**  HMR –Muntinlupa City, Philippines  **Customer Service Assistant January 2024−June 2024**   * Delivered superior service to customers on top shopping destinations for affordably-priced imported & local goods. * Assisted customers with construction materials, home and office furniture, and audio/video/telecommunications/medical/industrial equipment suitable for them.   SHAKEYS –Muntinlupa City, Philippines  **Cashier and Waiter July 2023−December 2023**   * Managed cash transactions, processed payments, and handled customer inquiries regarding billing. * Maintained a clean and organized work area, adhering to health and safety regulations.   DB SCHENKER –Makati City, Philippines  **Production Crew January 2023−June 2023**   * Supported in the assembly and packaging of products, ensuring high-quality standards were met. * Operated production machinery and equipment, following safety protocols to prevent accidents and injuries.   **Education**  SECONDARY: CUPANG SENIOR HIGH SCHOOL – Cupang, Muntinlupa  **2021 – 2023 Jul 2000−Nov 2004**  MUNTINLUPA BUSINESS HIGH SCHOOL MAIN – Buli, Muntinlupa  **2014 – 2018 May 1999−Jun 2000**  PRIMARY: CUPANG ELEMENTARY SCHOOL MAIN – Cupang, Muntinlupa  **2008 – 2014 May 1999−Jun 2000**  **I hereby certify that all information written above is true and correct.**  **Necito II Liboon Duroya**  **Applicant** |