



# BERNALYN G. BALMONTE

## INFORMATION TECHNOLOGY

### ABOUT ME

To work to in an environment which encourage me to succeed and grow professionally where i can utilize my skills and knowledge appropriately

### EXPERIENCE

► **01-06-2013 to 30-03-2014**    **Social Security System (SSS Sucat Branch)**

R3 Section and Form Section  
Parañaque City, Philippines

► **27-04-2014 to 05-02-2021**    **Nidec Subic, Philippines**

Production Operator  
Subic Bay, Philippines

► **11-03-2021 to 23-07-2022**    **Tayug, Pangasinan, Philippines**

Addessa Appliance – Sales Agent

► **21-09-2022 to 09-06-2025**    **Accuro Specialist Group Llc**

Waitress  
University Hospital of Sharjah, Sharjah City, UAE

### EDUCATION

**Datamex College of Saint Adeline, Philippines**

Bachelor of Science in Information Technology  
**2011-2013**

**Tayug National High School, Philippines**

**2006-2010**

**Canarem Elementary School, Philippines**

**2001-2006**

### ACHIEVEMENT & AWARDS

**Best Employee of the year 2024 (Accuro Specialist Group Llc)**

### HOW TO CONTACT ME

PHONE

☎ 0582393769

EMAIL

Bernalyn.balmonte@gmail.com

ADDRESS

Burjuman Exit 2, Dubai  
UAE

### PROFESSIONAL SKILLS

Greeting and Serving food to the guest. Assisting customers, demonstrating products, and completing sales transactions within a retail setting, often in a store environment.

I am extreamly motivated and passionate in whatever I choose to do.

Strong interpersonal communication skills and know how to handle and deal with different kinds of people circumstances. Equally effective working independently and in cooperation with others.

- Computer Literate
- Verbal communication skills
- Customer Service skills
- Active listening skills

### LANGUAGE

- Tagalog
- English