**Objective………………………………………**

* loverpoint555@gmail.com
* +91-9878473144
* Opp DVM public school,

 Vpo Udekaran, Disst. Muktsar

 Punjab 152026, India

**Personal Details**

* Date of Birth : 07/02/1994
* Father Name: Ajit Singh
* Nationality : Indian
* Marital Status : Single

**Skills**

* Complete diploma in computer application with advance Excel and word.
* English typing with speed of 25 word per minute.
* Focused on results and goals oriented.
* Excellent interpersonal skills and able to communicate effectively.

**Language**

* English
* Hindi
* Punjabi

**Hobbies**

* Travelling
* Music
* Athletics

JAGMEET SINGH

An energetic, ambitious, professional who has prior experience of maintain existing client’s relationships and also generating new ones. Possessing excellent verbal communication and organizational skills. Seeking a challenging position in an organization where I can use my qualifications, skills and knowledge to contribute towards the growth of the organization. To acquire edge through hard work and continuous learning.

Experience………………………………………...

* 2 Years & 7 Months experience as MIS Executive in Fino Payments Bank at Muktsar from Feb-2017 to Aug-2019.
* 2 years & 6 Months experience as Computer operator in Cotton Corporation of India in off roll(temporary) from Sep-2019 to Feb-2022.
* Currently working in Airtel Payments Bank as a Sales Promotor in Muktsar.

Education………………………………………….

* Completed Graduation from Punjab University Chandigarh at Government college Muktsar in 2016 with 51.00%.
* Completed senior secondary education 12th from Punjab school education board Mohali in 2012 with 77.00%.
* Completed matric 10th from Punjab school education board Mohali in 2010 with 58.00%.
* 6 months course in data entry & computer uses from Shree ganesh computer centre, Muktsar.

Strengths…………………………………………..

* Excellent human relation skills.
* Proven ability to analyse, plan, manage & motivate.
* Honest, sincere and hard working.

Additional Information……………………………

* Passport no. V7805618
* Place of Issue. Amritsar (Punjab) India
* Date of expiry. 24-04-2032

Declaration………………………………………..

I hereby declare that all the information furnished above is true to the best of my belief.

JAGMEET SINGH