



MOHAMMED HASHIM P S

CONVENIENCE STORE ATTENDANT

PERSONAL DETAILS

Phone : +971 528949259
Email : pshashimsaleem@gmail.com

Address : Fujairah, UAE
Nationality : Indian
D.O. B : 08.02.1996
Marital Status : Single
Visa Status : Employment Visa
Driving License : Light vehicle, Heavy Truck
Passport No : S4995341

KEY SKILLS

Cash Register Operation

Inventory Management

Store Management

Order Picking & Processing

Refunds & Exchanges

Currency Counting

Utilization Reporting

Report Generation

Multitasking

Time Management

Payment Collection

Leadership Quality

Conflict Resolution

CAREER OBJECTIVE

Reliable Convenience Store Attendant who has extensive inventory management experience and understands the subtle nature of good store security. Adept at managing a crisis, maintaining a balanced cash drawer and stocking shelves properly. Specializes in large convenience stores. Looking to be connected with a well-established company where I will have the chance to help the insight of its goals, while at the same time being exposed to an environment where my skills and capabilities will be utilized.

EXPERIENCE

❖ CONVENIENCE STORE ATTENDANT | 2022-PRESENT *ADNOC Distributions, Fujairah, UAE*

- Scanning items for price verification and entering prices into a computer system as needed.
- Receiving payment from customers and providing change if necessary.
- Verifying that items are in stock before completing sales.
- Stocking shelves with new merchandise, cleaning up spills, replacing damaged items, and removing outdated merchandise.
- Issuing refunds for returned items or billing credit cards for charges exceeding cash on hand.
- Restocking items on shelves, including pricing items, stocking shelves with new merchandise, rotating products by marking prices with a marker gun, or scanning bar codes using a computer program on a hand-held scanner.
- Performing clerical tasks such as entering data into a computer system or scanning items into inventory databases.
- Operating cash registers to process transactions, including accepting cash or check payments from customers and printing receipts for them.

❖ DEPUTY EXECUTIVE | 2019-2021 *Reliance Jio SMSL Ltd, Kerala, India*

- Market Development activities and product promotion.
- Complete Operations Management & Ownership of the Jio Points.
- Retail store operation.
- Customer Care & Services.
- Preparing Business MIS Reports
- Coordinating with various stakeholders.

SOFTWARE PROFICIENCY

- ❖ MS Office
- ❖ MS Dos
- ❖ Windows
- ❖ Linux
- ❖ C&C++
- ❖ Java
- ❖ Visual Basic

LANGUAGES KNOWN

- ❖ English
- ❖ Hindi
- ❖ Malayalam
- ❖ Tamil

ACADEMIC CREDENTIALS

2018	BACHELOR OF COMPUTER APPLICATION Bharathiar University, India
2015	HIGHER SECONDARY Board of Higher Secondary Examination, Kerala, India
2013	HIGH SCHOOL Board of Public Examination, Kerala, India

ACADEMIC PROJECT

- Completed a project on the topic “**Human Resource Management System**”

DECLARATION

I hereby declare that the above particulars of facts and information stated are true, correct and complete to the best of my belief and knowledge.

MOHAMMED HASHIM P S