

NICHOLUS KARANI

PROFESSIONAL SUMMARY

Certified Public Accountant with 12 years of audit experience in the Financial Services Industry. Skilled in Supply and Inventory processes, managing, monitoring, developing and training Inventory Team members while ensuring an efficient and cost-effective stores service.

I work collaboratively with the Supply Chain and the Heads of Department to undertake analysis of the consumption forecast ensuring that appropriate intelligence is added to the forecast and minimize losses. I leverage on my strong risk management to ensure all predicted orders are received, signed off appropriately and any issues highlighted.

My audit reports have strengthened Stocks controls, compliance, and performance in the Stores Department, contributing to the bank's cost cuts, growth, innovation, and excellence.

I am committed to continuous learning, health and safety training, Key performance improvement programmes, and personal development through professional workshops and seminars.

WORK HISTORY

Assistant Manager, Internal Controls, 10/2012 to Current Ecobank Kenya Ltd - Nairobi

- **Stock Controls**
 - Raise all goods requisitions and challenges where unusual or incorrect. Use historical data to support decisions and investigate any variances if required.
 - Review all stock order planning.
 - Ensure all deliveries are receipted and stored securely in a timely manner.
 - Review stocktaking policies and ensure all stock items are accounted accurately, updating the inventory management system and investigating any discrepancies.
- **Financial Controls & Reporting**
 - Review department costs and resources effectively including staff overtime.
 - Assist in the forecasting of the Bank's stores budgets.
 - Define and analyse data, explaining any variances.
 - Collate a range of financial and other data to analyse and support business decisions.
 - Monitor performance against budget, proposing responses to issues.
 - Support staff to understand and contribute to financial management processes e.g. stock controls.
- **Audit & Compliance Coordination**
 - Ensure the department's compliance with relevant legal and policy

CONTACT

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SKILLS

- Financial Controls & Reporting skills.
- Good work experience in Budgets and Inventory Control.
- Audit & Compliance Coordination skills. (Internal & External).
- Excellent Customer Service skills
- General Ledger Integrity skills.
- Accounts Payable & Receivable skills.
- Training & risk assessments skills.
- Able to work under pressure.
- Level 1 Award in Health, Safety and Food Skills.
- Experience of managing teams.
- Good command of written and spoken English.
- Competence in the use of MS Office Software.
- Competence in the use of supply and inventory management systems. (Ariba System)
- Highly detailed, organized, structured and focused in work
- Proactive to find solutions to problems.
- Strong numeracy skills.

requirements.

Ensure structured monitoring and reviewing of relevant policies is undertaken.

Use recorded data to respond to requests from external auditors providing evidence of compliance.

Act on any audit findings, applying lessons learnt.

- **Data Interpretation**

Analyse goods data trends and patterns and develop reasoned conclusions about the reasons for changes in trends.

Discuss trends with Heads of Department to allow for greater insight and understanding for future forecasting.

Internal Audit Officer, 06/2011 to 09/2012

Equity Bank Kenya - Nairobi

- **Financial Controls & Audit:** Executed risk-based audit plans and identified areas for process improvement in the bank's financial reporting and operational functions.
- **Documentation & Reporting:** Compiled detailed audit reports with actionable recommendations to enhance the effectiveness of internal controls and compliance with financial regulations.
- **Control Account Reconciliation:** Utilized data analysis tools to support account reconciliation processes, ensuring financial accuracy and identifying any discrepancies.
- **Training:** Trained audit staff on Audit Command Language (ACL) for forensic accounting and fraud detection, enhancing efficiency in identifying irregularities.

Freelance Researcher and Writer, 03/2010 to 05/2010

Centre Solutions East Africa - Nairobi

- Developed critical skills in problem identification, financial data analysis, and report writing, further enhancing my ability to identify and document critical facts and findings.

EDUCATION

Bachelor of Commerce, Finance, 06/2009

Kenyatta University - Kenya

GPA: Second Class, Lower Division.

Master of Business Administration, Finance, 02/2022

Kenyatta University - Kenya

Ongoing with project.

Certified Public Accountant, 04/2022

KASNEB

Member No: ASSOC/3921

Career skills in Data analytics, 09/2022

LinkedIn

Introduction to HACCP-Hazard Analysis and Critical Control Points, 06/2024

Norsk Kjøtthandel A/S

Foundations of Project Management, 11/2024
Google

FinTech: Foundations, Payments, and Regulations, 01/2025
University of Pennsylvania
Ongoing.

REWARDS AND ACCOMPLISHMENTS

- CX Recognition Award: In year 2024, I was awarded Certificate of recognition for constantly outstanding performance and work ethics.
 - Shortlisted as Group Internal Audit Management System GIAMS Guest Reviewer Program (GGRP) December 2024.
 - Elected to the Board of Ecobank Staff Retirement Benefits Scheme as Trustee (June 2024).
 - Appointed as Global Internal Controls Central Monitoring Team Member (March 2021), overseeing control processes across multiple regional affiliates.
 - Developed standardized Branch Operations Control Checklists adopted by 33 Ecobank affiliates, improving controls review consistency (January 2015).
 - Awarded champion as an end user trainer for Teammate Suite audit software system (August 2011 to June 2011).
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VOLUNTEER EXPERIENCE

- Assisted in community food drives and charity events, providing meals for underprivileged families.
 - Participated in team-building exercises and workshops focused on enhancing Corporate Social Responsibility.
 - Volunteered through I Choose Life, Africa to reduce HIV/AIDS prevalence and empower youth through education, awareness, and healthcare support. I assisted in outreach, advocacy, and fundraising for reproductive health.
 - Community service through Presidential Award Scheme for young people.
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LANGUAGES

- Fluent in English and Swahili (Spoken and Written)
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REFERENCE

- Available upon request.
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