



# NIDHIL PK

## CONTACT

 KERALA, INDIA 679577  
 +971526352198,  
 nidhilkannan45@gmail.com

## SKILLS

- Leadership skills
- Strategic Planning
- Inventory control
- Project Management
- Bookkeeping
- Merchandising expertise
- Departmental staff supervision

## PERSONAL DETAILS

**Date of birth:** 03/08/1995  
**Nationality:** indian  
: Single  
**Gender:** male  
**Passport:** S0287199

## LANGUAGES

**English**  
Upper intermediate

**Hindi**  
Intermediate

**Tamil**  
Fluent

**Malayalam**  
Fluent

## PROFESSIONAL SUMMARY

Detailed orientated individual experienced in administrative procedures Oversees day-to-day duties with strong planning and organisation skills to delivers projects in timely manner.

## WORK HISTORY

**SECTION HEAD** 12/2021 - Curren  
**GRAND HYPER MARKET - JABALALI, DUBAI**

- Conducted regular performance reviews for staff development.
- Increased overall performance with targeted coaching sessions.
- Upheld company standards whilst overseeing daily operations.
- Delegated tasks effectively for improved workflow management.

**TAX PRACTITIONER** 03/2021 - 10/20;  
**MUKUTHAN TAX ASSOCIATES - KERALA, INDIA**

- Managed on-site evaluations, internal audits and customer surveys.
- Monitored and updated stock levels and inventory databases.
- Prepared annual tax returns for individuals and corporations, ensuring accuracy and compliance.

**Accountant assistant** 03/2019 - 06/202  
**KOPPAM PIPES AND STEELS - KERALA, INDIA**

- Improved cash flow management by enforcing strict payment follow-up procedures.
- Conducted bank reconciliations regularly, ensured accuracy of transactions.
- Worked closely with senior accountants for successful financial audits

## EDUCATION

**Bachelor of Commerce:** corporate account, 2006  
**UNIVERSITY OF CALICUT - INDIA**

**PLUS TWO:** COMMERCE, 2003  
**AV HIGH SECONDARY SCHOOL - PONNANI,INDIA**

**TALLY ERP9:** ACCOUNTING  
**G TEC COMPUTER EDUCATION - INDIA**

**HARWARE AND SOFTWARE PROGRAMING**  
**ALLIANCE INFOCOM COMPUTER EDUCATION - KERALA INDIA**

