

# Nikhil Kumar

CSE/BOE

Love to work for an Organization where i can Learn, Grow and challenge my Abilities.



✉ 631/D-185 Harihar Nagar Indira Nagar, Lucknow, India

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📅 10 July, 1996

## EDUCATION

### Matriculation and Intermediate Subhash chandra Bose Inter College

04/2011 - 07/2013 Unnao

### Bachelor of Arts Kanpur University

08/2013 - 12/2016 Kanpur

### CCC NIELIT

04/2019 - 10/2019 Lucknow

## WORK EXPERIENCE

### Customer Support Executive, Back office Executive

Luxwell LED Lucknow  
04/2021 - 03/2022

#### Achievements/Tasks

- Handled and responded to over 50+ customers inquiries in all forms (email, phone, in person) daily.
- Followed up with customers regularly regarding services scheduled and payments due.
- Along with that had used to do Assembling of LED bulbs.

## SKILLS

- CCC
- MS office Basic
- Multitasking
- Customer Support
- Problem Solving
- Back Office Work
- Excellent Teamwork

## ORGANIZATIONS

Luxwell Led (04/2021 - 03/2022)

## CERTIFICATES

CCC (04/2019 - 10/2019)  
*Basic Computer Course*

## LANGUAGES

Hindi English  
*Native or Bilingual Proficiency* *Elementary Proficiency*

## INTERESTS

- Listening Music
- Product Management
- Problem Solving
- Documentation