

■ CONTACT +971 55 882 6121

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EDUCATION

Mahima international Christian school-SSC- 64%

Sanpada College of Commerce & Technology- HSC - 84%

Bachelor of Management Studies (finance) - 71%

SKILLS

- Making content
- CRM platform
- Communication
- Teamwork
- Quick learner
- · Listening skill
- Critical thinking
 Record keeping

NILDA ALI

OBJECTIVE

Being a result oriented, determined and dynamic person looking forward to be an active and useful member of your organization sharing a rewarding relationship, where I am appreciated for my valuable inputs and genuine efforts.

EXPERIENCE

Customer Relation Executive

One point one solutions

Nov 2021- april 2022

- Customer satisfaction: Maintaining strong working relationships to ensure customer satisfaction and retention
- Ownership: Taking ownership of customer grievance.
- Handling all Voice and Non-Voice Processes

Assistant Supervisor and accountant

The safe foundation June 2022- June 2024

- supporting the primary supervisor with day-to-day management and administrative functions and managing the finance
- · responsible for marking student work, recording
- performance, setting assessments, and overseeing examinations. Also provide one-to-one support to students.

Admin, Sales executives and and digital marketing

Mammoth-Sports Dubai

LANGUAGE

Hindi

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English

Extra Skills

- Creating content for social media
- social media handlings
- making advertisements on social media
- Making E-mail