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Dubai,Jumeirah

PERSONAL DETAILS

Full Name : Saminathan Nishanthan Date of Birth : 23 May 1997 Nationality : Sri Lankan NIC No : 971440104V Passport No : N9451406

KEY SKILLS

Intellectual thinking Communication skills Flexibility Result oriented Creativity Great attention Organizing skills

SAMINATHAN NISHANTHAN Curriculum Vitae

PROFILE

A hard-working person who can work with less supervision and can handle tasks responsively. Ability to function in a multi-cultural working environment and multitask. Eagerly accepts new challenges and adapts well to any possible situation. Willing to shift to other professions and expertise in order to grow and learn other ventures.

EXPERIENCE

SPAR SL (Pvt) Ltd, Sri Lanka. (SPAR Supermarkets)

Modern Trade Executive

March 2021 - Present

• Managing Sales and GP targets set by management and initiating service standards and goals introduced by the management.

Managing Staff leaves, shift roster and overtime reporting to RM

• Trained 5 Executive – Tops and Assistants – Tops during period of company expansion to ensure attention to details and adherence to company.

• Generating the monthly report on sales and walk-ins and sharing with head of commercial and head of operations.

• Maintaining stock Levels as per product category and accurately maintaining GRV.

- Ensure stock is maintained in right quantities and standards.
- Maintaining orders, GRV and monthly stock take
- KEELLS Jaykay Marketing Services (Pvt) Ltd, Sri Lanka.

Senior Cashier

December 2018 - March 2021

• Provides a positive customer experience with fair, friendly, and courteous service.

• Registers sales on a Cash register by scanning items, itemizing, and totaling customers' purchases.

• Collects payment by accepting cash. check, or charge payments from customers and makes change for cash customers.

- Balances cash drawer by counting cash at beginning and end of shift.
- Overseas the cashier staff and overall functions of a retails store.
- Addressing employee and customer complaints or requests.

IT SKILLS

MS Office Package Internet & Email POS Systems Sigma systems

LANGUAGE SKILLS

English : Professional Proficiency Sinhala : Native Proficiency

REFERENCES

Mr. Hasitha Sampath Tops - Assistant Manager SPAR SL (Pvt) Ltd, Tel : +94 715749088

Mr. Janaka Kularathna Head of Operation SPAR SL (Pvt) Ltd, Tel : +94 767653407

EDUCATION

#Certificate of Spoken English Course | 2018

Certificate of MS Office Packages Course | 2017

General Certificate of Education - Advanced Level Examination | 2016

K/Hindu National College, Pussellawa, Sri Lanka.

General Certificate of Education - Ordinary Level Examination | 2013

K/Saraswathy Central College, Pussellawa, Sri Lanka.

ACTIVITIES

- I was a Member of School ICT Club.
- I was a Member of Junior Prefect.
- I was a Member of School English Literary Association.
- I was the President of Tamil Arivu Group Competition.
- I have Participated in School Sports Meet.
- I have Participated in District Tamil Quiz Contest (Tamil).
- I was the Best Performer for Math's, Science, Tamil & English.

DECLARATION

I hereby certify that the details furnished above are true and accurate to the best of my knowledge.

Saminathan Nishanthan