

CURRICULUM VITAE

OMAR ALKHAF ABDUL SATHAR SAIFUDEEN

UNITED ARAB EMIRATES

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APPLIED FOR : SUPERVISOR, CASHIER & SHOP ASSISTANT

CAREER OBJECTIVE

. To use my skills in a position that can test my abilities, offer stability and long term growth. Seeking a challenging responsibility with leading company allowing me to full contribute to the successful achievement of corporate goals and objectives, where professional experience skills, intelligence and ambition are utilized to full potentials

EDUCATIONAL QUALIFICATION

✚ **B.Com Computer Application**

WORKING EXPERIENCE

✚ **SUPERVISOR, GRN, SHELF MERCHANDISER & CASHIER**

BLOOM SUPERMARKET , Ras Al Khaimah, U.A.E.

2 Years and 6 Months Experience

- Welcoming customers, answering their questions, helping them locate items, and providing advice or recommendations.
- Overseeing salespeople, cashiers, shelf stockers, and other employees.
- Managing finances and preparing an annual budget.
- Keeping records of expenditure, sales figures, and employee performance.
- Evaluating the supply and availability of stocks, and profit-margins.
- Implementing measures to avoid stock damages, theft, and wastage.
- Monitoring shelf stocks and product displays, and the general appearance of the store.
- Handle cash, credit or check transactions with customers
- Scan goods and collect payments
- Ensure pricing is correct
- Issue change, receipts, refunds, or tickets
- Redeem stamps and coupons
- Count money in cash drawers at the beginning and end of shifts to ensure that amounts are correct and that there is adequate change
- Make sales referrals, cross-sell products and introduce new ones
- Resolve customer complaints, guide them and provide relevant information

✚ **CASHIER / SALES STAFF**

OTHAIM HYPERMARKET , Riyadh

1 Years Experience

✚ **STORE KEEPER**

AL JAZEERA HYPERMARKET, Riyadh

6 Month Experience

✚ **PLANT OPERATOR & QUALITY CONTROLLER**

SALSABEEL PACKAGED DRINKING WATER, India

3 Years Experience

STRENGTH

- ✚ Ability to work effectively under time pressure and for long and extended hours.
- ✚ Ability to multitask.
- ✚ Diligence and dedication to work.
- ✚ A good memory and an eye for details.
- ✚ Ability to understand different kinds of people.
- ✚ Excellent Customer Service Skills
- ✚ A keen observer.
- ✚ Good attention to details
- ✚ Great sensitivity to the needs of others.
- ✚ A friendly, cheerful, and polite attitude.
- ✚ A strong passion to ensure customer satisfaction.
- ✚ Able to work with little or no supervision, dynamic personality and above all trustworthy
- ✚ Ability to work in a Team
- ✚ Flexibility and punctuality

LANGUAGES KNOWN

- ✚ English
- ✚ Malayalam
- ✚ Hindi
- ✚ Arabic

PERSONAL DETAILS

- ✚ Father's Name : Mr. Abdul Sathar Saifudeen
- ✚ Nationality : India
- ✚ Date of Birth : 16.06.1997
- ✚ Marital Status : Single
- ✚ Gender : Male
- ✚ Visa Status : Employment Visa

PASSPORT DETAILS

- ✚ Passport No : N5136263
- ✚ Date of Issue : 25.04.2016
- ✚ Date of Expiry : 24.04.2026
- ✚ Place of Issue : Riyadh

DECLARATION

I hereby certify that the above particulars are true and correct to the best of my knowledge and belief.

OMAR ALKHAF ABDUL SATHAR SAIFUDEEN