

OBAID KHAN

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Skills-

<ul style="list-style-type: none">▪ Computer Skills▪ Customer Service▪ Quick Learner▪ Presentation Skills	<ul style="list-style-type: none">▪ Active Listening▪ SAP R/3 version 5.0 ECC 6.0c, SAP SD module▪ Documentation▪ Experience in SAP SD
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Professional Experience-

PERFUME UNLIMITED LLC, DEIRA, DUBAI – LOGISTICS COORDINATOR (MARCH 2019 – AUGUST 2020)

- Customizing various sales document types. Presales Activities, Sales order Processing- Creation of Sales Documents (Order Types, Item Category, Schedule Line Category and Contracts), Cash Sales, and Rush Sales. Configuration of order to payment process involving Sales document, Delivery documents and Billing documents.
- Methods, Forms, Order Related and Delivery Related Billing Document, Invoice Creation, and Billing Plans. Creation of Billing document comprising billing document types, Invoice based on deliveries, Customs documents, Periodic Milestone Billing.
- Shipping: WMS, Transfer Orders, Storage Conditions, Picking, Packing, Goods Issue, Goods Receipt. Transfer Posting Inventory management of material Physical Inventory Management. Returned Goods order, Post Goods Issue (PGI), TOR AV-Check.
- Keep logs and records of **warehouse stock, executed orders** etc.
- Supervise orders and arrange stocking of Perfumes to ensure they meet needs

SONWALIYA,PVT.LTD LUCKNOW, INDIA – HARDWARE NETWORK ENG (JAN 2021 – MAY 2023)

- Manage Active Directory, and server and workstation.
- Installation, configuration and troubleshooting of operating systems (Win XP/Vista/win7/Win8/Win server 2003/2008/2012).Maintaining effective business relationship withclients.
- Installing, maintaining different hardware devices.
- Installing, maintaining, & troubleshooting of LAN using switch & hub.
- Manage Active Directory, and server and workstation.

Academic Qualification-

Year of Passing	Pursued	University / Institute
2015	Graduation	Lucknow University
2012	Senior Secondary	UP Board
2010	High School	UP Board

Computer Skills-

Programming languages: CCC, O Level, CCNA, Microsoft server 2012

Operating Systems: Windows Server 2003, Windows Server 2008, Windows Server 2012, Win XP Win Vista, Windows 7, Windows 8.1, Windows 10.

NETWORKING SKILLS: TCP/IP, IPv4, IPv6, VPN, IP Routing, Routing Protocols Cable Crimping & Punching etc.

Personal Information-

- **Father Name:** Sabi Uddin Khan
- **Languages known:** Hindi, English.
- **Nationality:** Indian
- **Date of Birth:** 03rd Mar 1993
- **Passport Details:** Valid till '2027

Date-

Place-

Obaid Khan