

# CURRICULUM VITAE

 **Muhammad Shahzaib Nadeem**

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 Jebal Ali Dubai UAE



## POST APPLIED FOR ANY SUITABLE JOB

### PROFILE

Seeking a position in an organization that affords me the opportunity to utilize my existing skills in a growing and dynamic environment and do apply it through dedication, enthusiasm with the diversity of experience.

### SKILLS

- Very energetic result oriented and organized.
- Scanning documents and make copy also.
- Computer skills like Microsoft Office, word and C++ language.
- Able to make tea, coffee, sandwich.
- Positive attitude and strong sense of responsibility.
- Able to work independently in a team environment under supervision.

### PERSONAL DETAILS:

**NAME:** Muhammad Shahzaib Nadeem  
**DATE OF BIRTH:** 25/07/2002  
**NATIONALITY:** Pakistani  
**GENDER :** Male  
**MARITAL STATUS:** Single

### LANGUAGES KNOWN:

English & Urdu & Hindi & Punjabi

### EDUCATIONAL QUALIFICATION AND TRAINING

- Higher Secondary school (ICS) attested degree
- Microsoft window . Food safety, SOPs ( Training)

### WORK EXPERIENCE

- Worked as a Office boy for 1 year in Berkeley service United Arab Emirates (currently working)
- Worked as office boy in Saqib trader for 01 year in Pakistan

### VISA DETAILS

**VISA STATUS :** EMPLOYMENT

### DECLARATION

I hereby certify that the above information are true and correct according to the best of my knowledge & my experience.

**Muhammad Shahzaib Nadeem**