



Ossama Fathi

Nationality: Egyptian **Date of birth:** 06/11/1994 **Gender:** Male

Phone number: (+971) 503964239

Email address: Osamafathy11694@gmail.com

Work: Al Ain Abu Dhabi UAE 0000000000, 0000000 Al Ain (United Arab Emirates)

ABOUT ME

I'm a positive, enthusiastic and loyal person who understands you need someone in the role who is going to help you to achieve your goals

WORK EXPERIENCE

Financial accountant

Al Saqir veterinary pharmacy [28/01/2023 – Current]

City: Al Ain Abu Dhabi United Arab Emirates

Country: United Arab Emirates

I'm responsible for the accounting work for Two veterinary pharmacy and one veterinary clinic. Recording American Journal entries for daily revenues and expenses, preparing trial balance and preparing income statement, balance sheet and reports monthly. Depositing and withdrawing money for the company.

Checkout operator

Elfergany hypermarket Egypt [12/05/2018 – 25/01/2023]

City: Cairo

Country: Egypt

Including answering customers questions and telling them about our promotions and offers. Scanning items and issuing bills and handle cash and credit card payments and using pos system and complete opening and closing procedures each day

EDUCATION AND TRAINING

Bachelor of commerce

Zagazig University [01/10/2013 – 31/07/2017]

City: Zagazig

Country: Egypt

Website: <https://www.zu.edu.eg/>

LANGUAGE SKILLS

Mother tongue(s): **Arabic**

Other language(s):

English

LISTENING B1 **READING** B2 **WRITING** B1

SPOKEN PRODUCTION B1 **SPOKEN INTERACTION** B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

HOBBIES AND INTERESTS

Running or jogging

Running can help to build strong bones, as it is a weight bearing exercise
strengthen muscles
improve cardiovascular fitness
burn plenty of kilojoules
help maintain a healthy weight.

Cycling

Cycling can help to protect you from serious diseases such as stroke, heart attack, some cancers, depression, diabetes, obesity and arthritis.

Riding a bike is healthy, fun and a low-impact form of exercise for all ages.

Cycling is easy to fit into your daily routine by riding to the shops, park, school or work.

Reading novels and books

Everyone sees the world through his eyes or to be more specific; Everyone sees the world through his mind.

What if you saw the world around you through other's mind, you can do this by reading what others wrote. Or others experiences.

COMMUNICATION AND INTERPERSONAL SKILLS

Customer service

Strive To Provide High Quality Customer Service.

Pursue highest possible quality of customer service; do what needs to be done to keep the customer satisfied

Work In Teams

Work confidently within a group with each doing their part in the service of the whole. recognize the importance of team work, building and maintaining effective working relationships with all colleagues and within the business.

Accept Constructive Criticism

React to valid and well-reasoned opinions about one's work in a positive manner

Understand Spoken English

Comprehend orally expressed English

Cooperate With Colleagues

Cooperate with colleagues in order to ensure that operations run effectively.

MANAGEMENT AND LEADERSHIP SKILLS

Use Online Communication Tools

Use digital tools which enable various forms of communication over Internet, such as e-mail, instant messaging, Voice over Internet Protocol, social networks, while following netiquette rules and protecting one's reputation and digital identity.

Show responsibility

Accept responsibility and be accountable for professional decisions of myself or others as part of a job or one's role.

Prioritise tasks

Organise tasks according to their priority

Teamwork Principles

The cooperation between people characterised by a unified commitment to achieving a given goal, participating equally, maintaining open communication, facilitating effective usage of ideas etc.

Accounting

The documentation and processing of data regarding financial activities.

Identify Accounting Errors

Trace accounts, revise the accuracy of the records, and determine the faults in order to solve them.

COMPUTER SKILLS

Use Microsoft Office

Possess the ability to work with the standard programs contained in Microsoft Office at a capable level. Create a document and do basic formatting, insert page breaks, create headers or footers, and insert graphics, create automatically generated tables of contents and merge form letters from a database of addresses (usually in Excel). Create auto-calculating spreadsheets, create images, and sort and filter data tables.

Operate cash register

Register and handle cash transactions by using point of sale register

Have Computer literacy

Utilise computer and IT technology in efficient way