



 DUBAI - UAE

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## PERSONAL PROFILE

- Gender : Male
- Date of Birth: 27,December ,1994
- Nationality : Ghana
- Marital Status: Single
- visa : employment

## SKILLS

- Inventory Management.
- Shipping and Receiving.
- Order Picking and Packing.
- Safety and Compliance.
- Time Management.
- Team Collaboration.
- Basic Computer Skills
- (e.g., MS Office,
- Warehouse Management Systems)

## LANGUAGES

- English: Native

## HOBBIES & INTERESTS

- Outdoor Activities (football eveling)

# OSEI KWABENA MICHAEL

## WAREHOUSE ASSISTANT

### Personal Summary

Dedicated and efficient Warehouse Associate with over 2 years 1 year of experience in managing inventory, processing shipments, and maintaining a clean and safe work environment. Proven ability to work collaboratively in a team and handle multiple tasks simultaneously. Strong attention to detail and excefient organizational skills.

### EDUCATION & CERTIFICATES

- High School Certificate. Kumasi Ghana.

### PROFESSIONAL EXPERIENCE

#### **AMAZON fulfilment Centre U.A.E As Casual Worked As Warehouse Assistant (2) Years.**

- Manage inventory by receiving, storing, and organizing products.
- Operate forklifts and other warehouse equipment safely and efficiently.
- Process incoming and outgoing shipments, ensuring accuracy and timeliness.
- Pick and pack orders according to customer specifications
- Maintain a clean and safe work environment, adhering to safety protocols.
- Collaborate with team members to meet daily operational goals

#### **Ceve Logistics, Dubai U.A.E. As Casual Worked As Warehouse Assistant - 1 year**

- Assisted in the receiving and unloading of shipments.
- Conducted regular inventory counts and reported discrepancies
- Prepared products for shipment, including labeling and packaging.
- Supported the warehouse team in maintaining organization and cleanliness.
- Followed safety guidelines to prevent accidents and injuries,Maintaining the service area.