

Ovais Ahmed

📍 Karachi, Sindh, Pakistan ✉️ ovaisahmed0346@gmail.com ☎️ +923462765478

SUMMARY

Dynamic and detail-oriented professional with over 7 years of experience in sales management, quality control, and inventory handling at Higo Foods Pvt Ltd and Mercedes-Benz Pakistan (Shahnawaz Ltd). Proven expertise in team leadership, inventory control, marketing strategies, vendor management, and troubleshooting software systems. Adept at managing stock levels, generating end-period reports, and providing software support. Strong experience in handling Oracle software, shipping logistics, and working closely with vendors to optimize equipment maintenance. Proficient in Adobe Photoshop for document error corrections.

EXPERIENCE

Sale Maganer – Quality Controller

Higo Foods Pvt Ltd

January 2017 – Present, Karachi

- Accounts Maintain, Inventory Control, Reports Submit in the ending, Team Management
- New Marketing Strategies For Sell Products, Live Stock, Remaining Stock, and Update and Maintain
- Software and applications support by Troubleshooting & Installation of Windows and other required software.
- Dealing with Vendors for Purchasing / Maintenance of Equipment, Adobe Photoshop for Documents Errors.

Dept. Spare Parts Assistant Manager

Mercedice-Benz Pakistan (Shahnawaz Ltd)

March 2015 – December 2016, Karachi

- Handling Oracle Software of Spare Parts (Live Stock, Remaining Stock, and Update and Maintain)
- Manage Physically Ending Stock of the last Business month of June and create a report.
- Import Parts for Clients from Germany, Shipped Parts for Domestic Customers (LHR, ISB, PEW Office)
- Handing courier services for Spare Parts (TCS), Maintain daily Record of Shipped Parts in Database
- Maintain Job Order of Every Vehicle.
- Software and applications support by Troubleshooting & Installation of Windows and other required software.
- Dealing with Vendors for Purchasing / Maintenance of Equipment, Adobe Photoshop for Documents Errors.

EDUCATION

Associate Degree In Business & Commerce

Minor in Accounting | Marketing | E-Commerce • Emaan Institute of Management and Sciences • Karachi • 2024

Intermediate

Minor in Accounting • Sirrajudllah Govt. College • Karachi • 2009

Matriculation

Minor in Computer Science • Oxford High School • Karachi • 2007

CERTIFICATIONS

Multimedia & 3D Animation (Graphic Designing)

Infra professional Training Centre • 2015

Certificate in Information Technology (C.I.T)

Computer Collegiate • 2008

SKILLS

Graphic Design Skills: Creative Thinking, Typography, Logo Design, Print Design, Digital Design, Photo Editing & Retouching.

Video Editing Skills and Promotional Video-Making Skills:

Cutting & Trimming, Transitions, Color Correction/Grading, Motion Graphics, Editing for Marketing, Graphic Overlays & Titles.

Web Development, WordPress, Elementor Pro, MS Excel, MS Word, MS PowerPoint

Crypto Trading: Spot Trading, P2P Trading, Fiat Conversion, Future Trading, Market Monitoring, Crypto Hunting