**PAUL TANDOH**

|  |
| --- |
|  BOX MC 3323, MARKET-CIRCLE, TAKORADI. |
| PHONE: +233241426571 |
| EMAIL: PAULADDISON94@GMAIL.COM  |

**Personal Profile**

A dedicated, skilled, and excellence-driven young professional, possessing excellent problem-solving skills. Proficient in erecting, inspecting and dismantling scaffolding structures to ensure safety and compliance with regulations.

I am experienced with forklift and have some experience as a pipe fitting helper. I have a clear understanding of safety guidelines and I am motivated to learn, grow and excel in my role of operation. Seeking to utilize my expertise to contribute effectively to a dynamic construction team.

**Education**

**2005 - 2008** **TAKORADI TECHNICAL INSTITUTE**

 *Auto Mechanic (Intermediate Examination)*

**2003 - 2005** **NAV-WEST JHS**

 *B.E.C.E*

**Work Experience**

**2022 – 2024 REBACCO CIVIL AND CONSTRUCTION**

Position: Scaffolder

 Description:

* Dismantled scaffolding after completion of projects, ensuring proper storage and organization of components.
* Collaborated with team members to plan and execute scaffolding projects efficiently.
* Maintained scaffolding equipment and tools in good working condition, performing routine inspections and repairs as needed.

**2021 – 2022 JAN DE NUL GROUP**

Position: Weighbridge operator

Description:

* Weighing all vehicles with material in and out of the site and recording all necessary information for invoicing.
* Controlling Traffic flow and the safety of vehicles within the weighbridge.
* Ensuring all visiting drivers/contractors and customers are issued the site rules and regulations and undertaken safety inductions at the weighbridge premises and have signed in and out of the site.
* Accurate database entry for materials and vehicles as needed.

**2021 – 2022 JAN DE NUL GROUP**

Position: Batching plant helper

Description:

* Checking water and cement temperature for batching.
* Greasing concrete mixture for batching
* Directing dampers to receive concrete in and out.

**2018 – 2019 WESTERN INDUSTRIAL**

Position: Forklift operator

Description:

* Moving hazardous materials
* Maintaining clean work area
* Loads goods onto conveyer belts.

**2014 – 2018 WOOLIN PLANT ENG. & CONSTRUCTION COMPANY LTD**

Position: Piping helper

Description:

* Align pipes in pipeline sections.
* Dig trenches with trenching tools.
* Slide pipe into trenches.
* Tell tractor drivers where to move pipes in preparation for welding.

**Jul 2012 – Aug 2012 GHANA PORTS AND HARBOURS AUTHORITY, TAKORADI**

Position: Forklift operator trainee

Description:

*•* Underwent training on forklift operation.

**2009 – 2011 METROSTAR WOOD PROCESSING**

Position: Forklift operator

Description:

* Ensure the safe and efficient movement of goods.
* Pallets building and pellet picks.
* Loading and unloading product from and unto trailer, rail cars and cargo ships.

**Key Skills**

SKILL SET

* Microsoft word, excel – Intermediate Level

**PERSONAL ATTRIBUTES**

* Excellent teamwork and communication skills.
* Strong understanding of safety regulations and procedures.
* Attention to detail and ability to work effectively under pressure.
* Creative Thinking

**Achievements and Awards**

* Ghana National Fire Service certification
* First Aider certification

**Interests**

* Athletic
* Reading books
* Listening to music

**Referees**

Available upon request.