

# Muhammad Usman

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## Personal Driver Luxury Car / Chauffeur Safe Driver

A highly 12 years experienced personal driver luxury car / chauffeur safe driver with an excellent record of providing reliable and safe transportation services. Committed to providing superior customer service and ensuring a comfortable and pleasant experience for all passengers. I can use my time management skills and interpersonal abilities to ensure every journey is pleasant.

### CHAUFFEUR SAFE DRIVER

**ZOFEUR / iDRIVE** (2023 – Current Dubai UAE)

- Used a ride-share Zofeur app for communicating with passengers and other business partners.
- Picked up passengers and dropped them off at their desired locations safely.
- Used a GPS to navigate the most effective routes.
- Comfortable driving various vehicles including luxury cars, limousines, and vans.
- Experienced Chauffeur Safe Driver, An excellent customer service and communication skills, able to respond to customer inquiries and complaints.

### PERSONAL DRIVER LUXURY CAR

**SADIQ GROUP OF COMPANY** (2013 – 2022 Dubai UAE)

- Picked and dropped off the company MD at the office and attended business meetings at the various locations.
- Drive family members to and from their daily activities, including school, work, and social functions
- Providing excellent customer service and maintaining a professional attitude.
- Responding to clients' requests in a timely manner.
- Assisting clients with loading and unloading their personal items.
- Ensuring that all safety regulations are followed at all times.
- Performing pre-trip vehicle inspections and ensuring that all required maintenance is completed.
- Completing all documentation related to trips, including mileage logs and receipts
- Maintaining a clean vehicle, regularly serviced and refueling as needed

### EDUCATIONAL QUALIFICATION

#### TECHNICAL AND SOFT SKILLS

• B.A (Bachelor Of Arts) Graduate Degree	University Of Punjab (Lahore Pakistan)
• Technical Skills	Driving / GPS / Mechanical / DCS (Diploma in Computer Science) MS Office, Windows, Internet & Email.
• Soft Skills	Time Management / Customer Services / Communication / Flexible & Reliable / Multi-tasking / Organizational Skills

### PERSONAL DOSSIER

#### LANGUAGE PROFICIENCY & HOBBIES

• Nationality	Pakistan	• Passport No.	AF 2854433
• Gender	Male	• Date of Issue	03 JUN 2015
• Marital Status	Married	• Date of Expiry	01 JUN 2025
• Visa Status	Employment (Transferable)	•	
• Language Proficiency	English, Arabic, Hindi, Urdu & Punjabi		
• Hobbies	Body Building-Won a Champion's trophy. Heavy Bike & Car Racing & to See Places		

**Valid UAE Driving License**