

PIOUS CHERIYAN

WAREHOUSE EXECUTIVE



Contact

+971582718058
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OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges

PERSONAL DETAILS

Father's Name : Cheriyan Dominic
Nationality : Indian
Gender : Male
Date of Birth : 16/12/1993
Marital Status : Single
Permanent address : Near Rolla park,
Sharjah,UAE

PASSPORT DETAILS

Passport No. : V9983910
Date Of Issue : 18-04-2022
Date Of Expiry : 17-04-2032

LANGUAGES KNOWN

English (R, S, L, W)
Hindi (R, S, L)
Malayalam (R, S, L, W)
Tamil (S, L)

ACHIEVEMENTS

- Soft skill Development Trainer
- Python online core team member
- Sports team captain
- Best employee of year 2023

PROFESSIONAL QUALIFICATION

- **DIPLOMA**
(Warehouse and Procurement Management)

COMPUETR QUALIFICATION

- MS Word
- MS Excel
- MS PowerPoint
- HTML,CSS
- ERP (Microsoft D365)

AREA OF INTEREST

- WAREHOUSE SUPERVISOR
- STOREKEEPER
- ASS. STORE KEEPER
- WAREHOUSE TEAM LEAD
- SORTER
- WAREHOUSE EXECUTIVE

ACADEMIC QUALIFICATION

NAME OF DEGREE	COLLEGE	UNIVERSITY	YEAR
Diploma in warehouse and procurement management	ISSD, Ernakulam	TUV SUD South Asia	2023
Bachelors of computer application	Teams Collage Thrissur	Bharathiyar university	2022
Higher Secondary	Kairali Vidya Peedam ,Thirssur	National Institute Of Open Schooling	2019

WORK EXPERIENCE

❖ SOBHA CONSTRUCTION LLC LIMITED, THRISSUR

Designation: STORE KEEPER
MARCH 2023 – OCT 2024

Responsibilities:-

- Gathering materials and supplies from the stores for colleagues.
- Preparing procedures, forms and reports formats based on company requirements.
- Ensuring the company format are followed.
- Coordinating the daily checking.
- Assisted with Internal Audit process.
- Preparation and maintaining documents related to GRN.
- Familiar knowledge Loading delivery vans and checking shipments match the delivery schedule.
- Managing stock levels and placing orders for new materials where required.
- Maintaining quality standards across all warehouse practices
- Labeling and sorting inventory
- Produced findings reports to assist senior leadership with improving operations.

❖ **MAHINDRA LOGISTICS LIMITED , KOCHI**

Designation: WAREHOUSE ASSISTANT

APRIL 2022 – MARCH 2023

Responsibilities:-

- Receiving, checking, recording, organizing and storing stock as it is received.
- Estimated material requirements to enable accurate budget planning.
- Taking inventories of stock and products, ensuring that they are safely and properly stored.
- Dispatching and loading goods out of the warehouse for delivery.
- Load and unload deliveries and organize stock in the warehouse.
- Processing and packing customer orders ready to ship.

PERSONAL STRENGTH & SKILLS

- Good experience in GRN ,Picking , Packing ,Sorting , Bagging & scanning procedures followed
- Experience in using GRN & ERP
- Good Experience in Issue slips.
- Communication Skills in English, Hindi, Tamil and Malayalam.
- Always ready to learn new skills and technologies that could make me more effective in my job
- Good coordinating skills in achieving goals.
- Ability to work under pressure and multiple tasks.

DECLARATION

I hereby solemnly declare that all the information above furnished by me is true and correct to the best of my knowledge and beliefs.

Yours Sincerely

PIOUS CHERIYAN