



## Personal Information

**Date of Birth**  
04<sup>th</sup> May 2001

**Address**  
Bur Dubai Al Fahidi street  
Dubai

**Phone**  
+971 56 277 9656

**E-mail**  
rathodprachi696@gmail.com

**Languages**  
English  
Hindi  
Gujarati

**INTERESTS**  
Participation in social  
activities

**PASSPORT & VISA  
DETAILS**  
PASSPORT NO : X9351921  
VISA STATUS : 29-01-2024

# PRACHI RATHOD

## Objective:

- ✓ To work in an organization that would provide me platform to prove my skills, abilities required in performing duties and responsibilities assigned to me knowledge enhancement and carrier growth.

## Education

March, 2016	<b>SSC</b> GSEB First Class 71.82 %
February, 2018	<b>HSC</b> GSEB First Class 66.16 %
April, 2021	<b>Bachelor of Commerce</b> VNSGU Second Class 56.32 %
May, 2023	<b>Master of Commerce</b> VNSGU First Class 70.00 %

## Professional Preface

- A dynamic individual with highly motivated & positive attitude towards life.
- Skilled with creativity and initiatives to achieve setgoals.
- A proactive learner with a flair for adopting emerging trends & addressing industry requirements to achieve organizational objectives & profitability norms.
- Possess exceptional team spirit thereby helping in easy achievement of organizational & personal goals.

## Experience

### **Ostwal associates.**

June'2023 to Nov'2023

- For Basic Accounting Work.
- Handled Account Reconciliations.

## Computer Skill

- M.S. Office
- Microsoft Excel and Words
- Basic & Internet
- Tally Prime + G.S.T

## Key Skills

- Communication Skills.
- Positive Attitude
- Hard Working
- Motivate by New Challenge
- Team Work

## Education

- I hereby declare that the above-mentioned Information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Yours Faithfully**

**Prachi Rathod**