



Personal Information

Date of Birth
04th May 2001

Address
Bur Dubai Al Fahidi street
Dubai

Phone
+971 56 277 9656

E-mail
rathodprachi696@gmail.com

Languages
English
Hindi
Gujarati

INTERESTS
Participation in social activities

PASSPORT & VISA DETAILS
PASSPORT NO : X9351921
VISA STATUS : 29-01-2024

PRACHI RATHOD

Objective:

- ✓ To work in an organization that would provide me platform to prove my skills, abilities required in performing duties and responsibilities assigned to me knowledge enhancement and carrier growth.

Education

March, 2016	SSC GSEB First Class 71.82 %
February, 2018	HSC GSEB First Class 66.16 %
April, 2021	Bachelor of Commerce VNSGU Second Class 56.32 %
May, 2023	Master of Commerce VNSGU First Class 70.00 %

Professional Preface

- A dynamic individual with highly motivated & positive attitude towards life.
- Skilled with creativity and initiatives to achieve set goals.
- A proactive learner with a flair for adopting emerging trends & addressing industry requirements to achieve organizational objectives & profitability norms.
- Possess exceptional team spirit thereby helping in easy achievement of organizational & personal goals.

Experience

Ostwal associates.

June'2023 to Nov'2023

- For Basic Accounting Work.
- Handled Account Reconciliations.

Computer Skill

- M.S. Office
- Microsoft Excel and Words
- Basic & Internet
- Tally Prime + G.S.T

Key Skills

- Communication Skills.
- Positive Attitude
- Hard Working
- Motivate by New Challenge
- Team Work

Education

- I hereby declare that the above-mentioned Information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Yours Faithfully

Prachi Rathod