



PRASHANTH RAGHU POOJARY

LOGISTICS COORDINATOR/STORE KEEPER

ABUDHABI, UNITED ARAB EMIRATES

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ABOUT ME

Dynamic and detail-oriented Warehouse Supervisor with 2 years of experience, specializing in Logistics Coordination, Inventory Management, and Order Fulfillment. With a Bachelor of Commerce degree and expertise in Safety Compliance, Quality Control, and Team Leadership, I am eager to leverage my skills in a thriving environment, committed to optimizing operations and fostering team success within your esteemed company.

SKILLS

LOGISTICS COORDINATION

INVENTORY MANAGEMENT

ORDER FULFILLMENT

SAFETY COMPLIANCE

QUALITY CONTROL

MS OFFICE

TEAM LEADERSHIP

TIME MANAGEMENT PLANNING

LANGUAGES

ENGLISH

HINDI

KANNADA

TULU

PASSPORT DETAILS

PASSPORT NO : N6248934
DATE OF EXPIRY : 17/01/2026
VISA STATUS : VISIT VISA

PERSONAL DETAILS

Date of birth
26/12/1994

Nationality
INDIAN

EDUCATION

BACHELOR OF COMMERCE
VIJAYA COLLEGE MULKI /
MANGALORE /
2015

PRE UNIVERSITY
GOVT PU COLLEGE /
MULKI /
2012

HIGH SCHOOL
CSI HIGH SCHOOL KARNAD /
MULKI /
2010

WORK EXPERIENCE

INTRO SPACE DESIGN
MANGALORE
Jan 2023 - Jul 2024

WAREHOUSE SUPERVISOR

- Supervised warehouse staff and daily operations to boost efficiency.
- Managed, evaluated, and reported warehouse productivity to enhance performance.
- Created weekly and monthly staff duty rosters for seamless operations.
- Tracked and coordinated receipt, storage, and timely delivery of goods and materials.
- Ordered supplies and maintained optimal inventory levels for operational continuity.
- Ensured accuracy in checking orders, bills, items received, inventory, and deliveries.
- Maintained records, reported relevant information, and prepared necessary documentation and gate passes.
- Ensured compliance with basic maintenance standards and health and safety regulations.
- Communicated and coordinated effectively with other departments and customers.
- Organized events to positively impact employee engagement.

DANUBE BUILDING MATERIALS DUBAI
DUBAI
Dec 2021 - Dec 2022

LOGISTIC COORDINATOR

- Planned & completed shipment orders per vendor requirements.
- Maintained vendor follow-ups ensuring timely shipment completion.
- Provided comprehensive stock reports across all U.A.E branches.
- Coordinated transportation for efficient deliveries & customer orders.
- Schedule deliveries and prepare required delivery documents.
- Optimized email responses for branches and Vendor inquiries.
- Managing inventory and Improving overall supply chain performance.
- Monitoring shipment costs and productivity processes.

NMC TRADING (NEW MEDICAL CENTER TRADING)
DUBAI
Apr 2019 - Aug 2020

STORE KEEPER

- Oversee reception, storage, dispatch, and daily management of company product stock.
- Ensure product conformity for both received and delivered goods.
- Manage inventory through goods rotation control, availability checks, supplier procurement, tidying, cleaning, and inventory counts.
- Maintain accurate sales records and manage restocking processes.
- Utilize an automated database for efficient supply inventory management.
- Replenish inventories in accordance with established guidelines.

DK PRECAST CONCRETE
MANAGLORE
Mar 2017 - Apr 2019

AREA SALES SUPERVISOR

- Consistently achieved and exceeded monthly sales targets.
- Conducted market research and engaged potential customers to drive sales growth.
- Managed follow-ups and coordinated collection of outstanding payments.
- Oversaw inventory management to maintain optimal stock levels in the storage yard.
- Prepared and delivered detailed accounting reports to the supervisor.