**PRAKASH RANJAN MALLICK**

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**PROFESSIONAL SUMMERY**

Diligent accounting professional with superior account reconciliation skill and passion for continuous improvement. Bringing 10.8 years of excellent performance in Accounting & Auditing Manager roles and commendation for providing consistent empowering leadership.

 **SKILLS**

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| * Discrepancy Reconciliation
 | * Budgeting and Resource Management
 |
| * Problem Solving/Analytical Skill
 | * Managing Routines
 |
| * Processing Checks and Invoices
 | * Job Assignments
 |
| * Business Operations and Forecasting
 | * Invoice Reconciliation
 |
| * Fixed Asset Management
 | * Supplier Relations
 |
| * Corrective Actions
 | * Managing Files and Records
 |
| * Audit Preparation
 | * Account Management and Updating
 |
| * Performance Tracking and Evaluations
 | * Reducing Waste
 |
| * Contract Development and Management
 | * Income and Expense Management
 |
| * Issue and Conflict Resolution
 | * Accounts Payable and Receivable
 |
| * Finance and Accounting Operations
 | * Performance Evaluations
 |
| * Strategic Account Planning
 | * Acquisition and Retention Strategies
 |
| * Account Management
 | * Financial Recordkeeping
 |
| * Revenue Growth
 | * Budgeting and Variance Analysis
 |
| * Teamwork and Collaboration
 | * Capital Expenditures
 |
| * Acquisition and Retention Strategies
 | * Operational Efficiency
 |
| * Financial Recordkeeping
 | * Bid Proposals
 |
| * Budgeting and Variance Analysis
 | * Profit and Loss Accountability
 |
| * Strategic Account Planning
 | * Information Updates
 |
| * Account Management
 | * Financial Management and Reporting
 |
| * Revenue Growth
 | * Team Training and Motivation
 |
| * Order Management
 | * Cash Register Operations
 |
| * New Account Creation
 | * Documentation
 |
| * Account and Ledger Reconciliations
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**EXPERIENCE**

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| ***Rise & Shine Group of Companies******Senior Internal Auditor Cum Risk Advisor*** | ***10/2022-Present*** |
| * Pre-Audit of Payments
* Assisting the audit team in preparation of P/L Accounts, Balance Sheet
 | * Verification of compliances with regard to different Statutory
 |
| * Analysis of significant ratios and trends
 | * Laws including Amounting Standard and Standard on Auditing
 |
| * Review of Financial Statements and other underlying records
 | * Conducting Variance Analysis with regard to various items of Financial Statements
 |
| * Laws including Amounting Standard and Standard on Auditing
 | * Verification of Fixed Assets registers & Capitalization of Assets
 |
| * Conducting Variance Analysis with regard to various items of Financial Statements
 | * Sales Reconciliation
 |
| * Members and discussion of the Audit Report with the Top Management
 | * Conducted internal audit according to the scope framed by management
 |
| * Assisting the audit team in preparation of P/L Accounts, Balance Sheet
 | * Finalization of internal audit report and discussion with management
 |
| * Analysis of significant ratios and trends
 | * Drafting reports to company management identifying weaknesses in the company’s systems and controls and making recommendations for their improvement
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| ***Cotton Blossom India Pvt Ltd******Bhubaneswar, Odisha******Finance Manager*** | ***02/2019-10/2022*** |
| * Managing 3 states Operation ,Audit , and Finance
 | * Formulating budgets, conducting variance analysis
 |
| * Ensure Timely Deposit and compliance of TDS ,Advance Tax ,GST and PF
 | * Monitoring and reporting about debtors
 |
| * Projecting Profit
 | * Final approval of expenditure
 |
| * Managing Creditors and debtors
 | * Team Management and Work assignment
 |
| * Participation and Evaluation of Bidding work
 | * Make Pre Audit and approve any expenses
 |
| * Monitoring day-to-day operation including financial transactions related to accounts receivables, accounts payables, accounting records
 | * Checking salary sheet before finalization
 |
| * Finalization of Statutory and Internal Audit
 | * Preparing Budget for Overall 3 states
 |
| * Analyzing Financial Statements, Fund Flow and Cash Flow Statement; involved in Inventory Control and Store Accounting
 | * Liaison with Different Government Department , SRLM and Business Houses
 |
| * Preparing Feasibility Report for upcoming projects
 | * Preparing Feasibility Report for upcoming projects
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| ***Odisha Agro Industries corporation Ltd******Bhubaneswar, Odisha******Finance Consultant*** | ***05/2018-02/2021*** |
| * In charge of 10 District Offices for office administration, Accounts Supervision, Internal Audit
 | * Managing the maintenance of Accounting System & financial statements including P&L Account and Balance Sheet, ensuring conformance to time, accuracy and accounting Standards
 |
| * Taking care of Inter-unit Transactions
 | * Risk control, profitability
 |
| * Review weekly supplier’s payments & Monthly Reconciliation
 | * Formulating budgets and conducting variance analysis to determine difference between project and actual results and implementing corrective measures
 |
| * Account Receivable & Payable Management
 | * Attending as well as co-coordinating with Statutory Auditors, Internal Auditors
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| ***Patro & O, Chartered Accountants******Bhubaneswar, Odisha******Team Leader –Audit*** | ***10/2016-02/2018*** |
| * Assisting the audit team in preparation of P/L Accounts, Balance Sheet
 | * Verification of compliances with regard to different Statutory
 |
| * Analysis of significant ratios and trends
 | * Laws including Amounting Standard and Standard on Auditing
 |
| * Review of Financial Statements and other underlying records
 | * Conducting Variance Analysis with regard to various items of Financial Statements
 |
| * Laws including Amounting Standard and Standard on Auditing
 | * Verification of Fixed Assets registers & Capitalization of Assets
 |
| * Conducting Variance Analysis with regard to various items of Financial Statements
 | * Preparation of Audit report and Annexure including CARO
 |
| * Members and discussion of the Audit Report with the Top Management
 | * Conducted internal audit according to the scope framed by management
 |
| * Assisting the audit team in preparation of P/L Accounts, Balance Sheet
 | * Finalization of internal audit report and discussion with management
 |
| * Analysis of significant ratios and trends
 | * Drafting reports to company management identifying weaknesses in the company’s systems and controls and making recommendations for their improvement
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| ***MKPS & Associates, Chartered Accountants******Bhubaneswar, Odisha******Trainee-Audit*** | ***09/2013-09/2016*** |
| * Learn as Assistant Internal & Statutory Audit
 | * Finalization of Accounts
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**EDUCATION AND CERTIFICATIONS**

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| ***MBA****: Finance & Operation****BPUT-****Orissa* | ***2021*** |
| ***CA INTER-****Accounts ,Audit, Taxation****THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA -****Delhi* | ***2017*** |
| ***CA FINAL 1ST GROUP-****Accounts ,Audit, Taxation****THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA -****Delhi* | ***2019*** |
| ***B.COM-****Accounts,Audit,Business Management****UTKAL UNIVERSITY –*** *Orissa* | ***2012*** |