



## PAMUDI DURESHA

### Quality Assurance Executive

Responsible for policy and testing methodology to meet regulatory authority compliance in regards to the company products. They also assist in setting quality standards and ensure that production is maintained and such standards. Excellent communication, training and team building skill. Good statistical, analytical and critical thinking skills. Get on well with people at all levels, easily making good working relationship I always try to do my work best and completely.

#### Contact Me

Mobile : +971543907224  
Email : dureshamp97@gmail.com  
D.O.B : 14/01/1997  
LinkedIn : Pamudi Duresha  
Address : Rasidiya, Ajman  
Passport : N10238217  
Nationality : Sri Lankan  
Visit Status : Visit Visa

#### Education

- \* Reading  
B.Education Technology (Food Processing Technology)  
University of Vocational Technology
- \* 2016 - 2019  
Higher National Diploma In Food Technology  
University College of Matara
- \* 2019 - 2020  
Diploma in Quality Management  
Sri-Lanka Standards Institution.
- \* 2018  
Certificate in Food Quality Management  
Sri-Lanka Standards Institution.

#### Skills

- \* Proficiency in English Customer service focus
- \* Solid communication and interpersonal service practices
- \* Business Development
- \* Self- Confidence
- \* Understanding of sales principle and customer
- \* MS Office package
- \* Leadership/Supervision/Administration
- \* Productivity/Efficiency
- \* Decision Making
- \* Problem Solving/Data analysing
- \* Time Management
- \* Teamwork

#### Expertise

- \* ISO 22000
- \* ISO 9001
- \* ISO 14000
- \* Document handling,auditing and controlling
- \* System auditing
- \* Halal document handling
- \* Quality management
- \* Risk assesment
- \* Organization for quantity
- \* System approach for quantity
- \* Statistical process control

#### Languages

English-Proficiency  
Sinhala-Native  
Hindi-Intermediate

#### Experience

- Smart Wings Marketing & Managment LLC. 18.11.2023 - To Present  
Business Bay, UAE.  
Telesales Executive  
Contact the customers to inform them about a product or service using scripts.  
Answer questions about products or the company.  
Ask questions to understand customer requirements and close sales.  
Direct prospects to the field sales team when needed.  
Generate leads and then converting hem in sales. Keep records of calls and sales and note useful notes and information.  
High pace, energetic self motivate and confidence to talk with customers.  
Making clients curious about the share market.
- Sunrich Confectionary (Pvt) Ltd. Sri-Lanka. 03.03.2023 -15.11.2021  
Head Of The Department  
Food product meet the standards set by both the company and regulatory authorities.  
Daily duties can include developing and reviewing extending safety and quality policies inspecting the workplace for compliance and identifying any areas of concern, investigating customer complains and give the feedback.  
Proper knowledge of ISO 22 000:2018 auditing, ISO 9001 auditing, SAP System monitoring, Member of Halal assurance team.  
Print and distribute documents as needed  
Document Controller  
Maintain confidentiality regarding sensitive documents  
Establish and maintain record retention timelines
- Lucky Lanka Milk Processing Company PLC. 07.01.2019 -01.11.2021  
Quality Assurance Executive  
Proper knowledge of procurement Analysis of milk testing.  
ISO 22 000: 2018, Sri-Lanka standards
- Sri-Lanka Thripasha Limited. 07.10.2019 -09.01.2020  
Microbiologist (Trainee)  
Practicing the microbiology techniques.  
Training on the physical quality analysis for processed cereal based food. Quality inspection of raw materials and packing materials for processed cere
- CBL Foods International (Pvt) Ltd. Sri-Lanka. 02.01.2018-06.07.2018  
(Trainee)  
Production process awareness in biscuit plant,wafer plant, candybar plant, Chocolate plant, Cake plant, Rice cracker plant, Wafer Stix plant.  
Quality Assurance process awareness on physical testing, packing materials testing Procedure of GMP audit & microbiology laboratory testing  
Procedures in the department of engineering, warehouse, supplies, Human Resources,Sales, R&D

#### Projects

Variance Analysis  
Variance Analysis of Tikiri Marie, over weight and waste analysis of Tikiri Marie, Wrapper waste analysis of Tiara cake, Waste water consumption analysis

New Product Development:  
Product development of the herbal cube using the various of raw material.

#### References

Mr. Sachin Bandara  
IT Officer  
Velath Engineering  
+971503487563  
sachin\_bandara@icloud.com

Dr.(Eng) Sanath Divakara  
CEO/Founder  
Educons Lanka (Pvt) Limited  
+94 773718002  
sanathdivakara@gmail.com