**-: RESUME:-**

**Papu jena**

G1,Goldy Boys Hostel

Srinivasa Nagar, Ameerpet

Hyderabad,500073

***Email* : papujena7540@gmail.com,**

***Contact No* :-7008837984**

**OBJECTIVE :-**

To work in an organization, where I get the scope to express my acquired knowledge and it is also a challenge for my career and opportunity for learning with the latest technology available, so that my skill and knowledge can be utilized and improved.

**ACADEMIC QUALIFICATION:-**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Board/University** | **Percentage** | **Year** |
| **Matriculation** | **BSE Odisha** | **33%** | **2012** |
| **Higher Secondary Education(Arts)** | **CHSE,Odisha** | **40%** | **2015** |
| **BA** | **Berhampur University** | **44%** | **2018** |

**WORK EXPERIENCE:-**

* Spark Minda, Pune (April 2019-June 2022).
* Designation: Operator
* Responsibility: i am a associate in spark minda. My work is sppeed metro manufacturing.
* Tech Mahindra (B.P.O), Hyderabad (Jun2022-Dec2022).
* Designation: Admin Backend Team
* Responsibility: all associate are calling on customers and talking to customers. this calls are downloading in variant app. Downloading all calls are uploading in share point . This calls are listening on our clients.

**COMPUTER SKILLS:-**

* DCA from Kensoft

**PERSONAL SKILL:-**

* Quick learner, A good team worker, Hard working, & Loyal.

**HOBBIES:-**

* Watching movies
* To stay fit
* Playing Cricket

**STRENGTH:-**

* To stay positive
* Cool in nature&loyal
* Good attitude towards teamwork and common goal achievement.

**PERSONAL PROFILE:-**

* + - Father’s Name :- Mr. Ramesh jena
    - Date Of Birth :- 7th March, 1997
    - Gender :- Male
    - Marital status :- Single
    - Language Proficiency :- English, Hindi & Odiya
    - Nationality :- Indian
    - Religion :- Hindu

**DECLARATION:-**

I do hereby declare that the above given information are true to the best of my knowledge and belief.

**Place : - (Papu jena)**

**Date :-**