



MUHAMMED SHIJAS KM

CAREER OBJECTIVE

I am seeking a challenging position that will provide me the best opportunity for career advancement, in which I can fully utilize my skills and education in order to achieve the organizations goals.

CONTACT

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📍 Mundottu kandy (H) Ponoor

EDUCATION

DEGREE

MES ARTS & SCIENCE COLLAGE
2017
University of Calicut

PLUS TWO

**MALABAR CHRISTIAN COLLAGE
CALICUT**
2014
Board of Higher secondary
examination Kerala

SSLC

**GVNT. HIGHER SECONDARY
SCHOOL PONOOR**
2012
Board of Secondary examination
Kerala

LANGUAGES

- English
- Malayalam
- Hindi
- Arabic

EXPERIENCE

ADNOC DISTRIBUTION UAE

5 YEARS

1. Store incharge

- Controlling and organising staff,provide help to maintain better customer service,Respond to customer inquiries and complaints. Direct and supervise employees engaged in sales, taking inventory, reconciling cash receipts, or in performing services for customers.Monitor sales activities to ensure that customers receive satisfactory service and quality goods.

2.Sales attendant.

- Ensuring high levels of customer satisfaction through excellent sales service.promote the company products through excellent customer service.

SOFTWARES SKILLS

- SAP BI, SAP FICO
- MICROSOFT WORD
- MICROSOFT EXCEL
- TALLY

SKILLS

- Good communication skill
- Active listening
- Patience
- Problem solving skill
- Leadership skill
- Product knowledge
- Time management
- Positive language