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|  | PERIS THUOOFFICE ASSISTANT,FRONT OFFICE,WAITRESS. |  |
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| ContactNAIROBI,KENYA0711521826Perrythuo56@gmail.com | ObjectiveI desire to join an institution that has vision for growth and advancement.i have successfully acquired skills and knowledge in my higher learning which I believe would be an asset to an establishment that aims for progress.i am an ethusiastic worker aspiring to help achieve instituitional goals. |
| Education**Zetech university,****Ruiru, Nairobi**.***Certificate in food and beverage, sales and service management.****Hospitality.* | ExperienceJanuary 2021 to dateOffice assistant • pemu villa agenciesSeptember 2019-november 2019waitress • oliveira restaurant. May 2018-august 2019Waitress/bartender/cashier • milestone city hotel  |
| Key skillsAttentive customer serviceContract preparationFile maintenanceFront office managementPayment processingSafe food handlingCash handlingConfidentiality maintenance | CommunicationI work well with others and vslue their presence and comtributions when working on collaborative projects.After all, we all need to work together to suceed.i am alse very approachable and always willing to support my co workers when needed. |
|  | LeadershipI will develop meaningful relationships with my team members so that I can encourage and inspire them to reach their full potential.using empathy,communication and positivity I will create a work environment that is both fun and effective. |
|  | ReferencesPatrick mugoManager at Pemu villa agencies0724571725. |