



# PRADEEP C

AMBITIOUS FAST LEARNER WHO FLEXIBLE TO ATTAIN GOAL BY HARDWORKING.

## EDUCATION

### MASTER OF SCIENCE IN ELECTRONICS

Kerala University | 2019  
75%

### BACHELOR OF SCIENCE IN ELECTRONICS

Kerala University | 2016  
64%

## ADDITIONAL SKILLS

- Project Management Skills
- Proficient in English & Malayalam
- Digital Marketing
- C++, JAVA, Ms office
- Critical Thinking
- Communication Skills

## CONTACT

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UAE

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## PROFILE

DOB-02-05-1995

MARITAL STATUS- SINGLE

NATIONALITY - INDIAN

## CAREER OBJECTIVE

Assistant in logistic department with 1 year experience and experience as home sales officer. Familiar with administrative works and direct sales. Excellent interpersonal, communication skills and practical approach to problem solving. Committed to working as a collaborative and positive team member, striving to utilize my knowledge and abilities.

## WORK EXPERIENCE

● Dec 2021 - Jan 2023

### HOME SALES OFFICER

JIO FIBER

- Conduct market research to identify selling possibilities and evaluate customer needs. Set up meetings with potential clients and listen to their wishes and concerns.
- Actively seek out new sales opportunities through cold calling, networking and social media. Calling potential customers to explain company products and encourage purchases. Answering customers questions and escalating complex issues to the relevant departments as needed. Developing in depth knowledge of company products.

● Oct 2019 - Oct 2020

### ADMINISTRATIVE ASSISTANT

KERALAFIBERTEX INTERNATIONAL PVT.LTD

- Assisted with logistic department and provides administrative support
- Responsible for the data entry, email vendors regarding shortages and damage credits, file claims and additional administrative duties. Handling documenting inventory and resolving customer service issues.