



PRASANTH PRAKASH

Profile

To accurate a promising , successful , and challenging job at a reputed company . Where my expertise and abilities may be put to good use ,allowing me to fully explore myself and reach my best potential.

Contact

Phone

+971 0508294844,+91 9778386123

Email

prasanth1997p@gmail.com

Address

Al Youssef building ,Al
Rigga DUBAI,UAE

Personal Detials

Date of Birth

18-02-1996

Gender

Male

Nationality

Indian

Civil Status

Married

Skills

Time Management
Co-ordination
Team work
Workaholic
Strong communication and
interpersonal skill
Maintaining records

Experience

Company Name : KEOLIS.MHI[Dubai Metro] 1 year Contract.

Job position here

Storekeeper

Responsibilities

Inbound receiving

- Offload materials ,identify and conduct physical check of the delivery
- Receive inbound documents from supplier and ensure correctness
- Put away all received materials within allocated area
- Segregate received hazardous materials based on type and ensuring MSDS are available upon storing
- Coordinate wit suppliers for rejected materials
- Uploading of all signed inbound documents in the inventory management system
- Provide invoice and all other related inbound documents to finance department as when required
- Maintain proper housekeeping in the store
- Monitor the workflow and adjustment manpower requirements as required

Outbound Issuance

- Accept request from subsystem for material and kit issuance ,
- Coordinate with subsystem for material and kit preparation and issuance
- Record issued materials in the inventory management system to maintain accuracy
- Receiving return materials .

Language

English

Malayalam

Tamil

Passport details

Passport Number : W0886845

Date of Issue. : 23/05/2022

Date of expiry. : 22/05/2032

Visa Status. : Residence Visa

Expiry date : 02/04/2025

<https://www.linkedin.com/in/prasanth-prakash-425981249>

Company Name -Alpha Medical System.

[5/10/2020 to 01/01/2022]

Job Position here

Store Assistant

Responsibilities

- Packing and labeling
- Maintain a safe and clean work space an environment
- Comply with corporate Occupational health and safety.

Professional Skills

- Microsoft Excel
- Microsoft Outlook
- Maximo
- Microsoft Word

Education

Bachelor of Political Science

- Mahatma Gandhi University of Kerala

VHSE in Commerce[Office Secretaryship]

- Board of Vocational Higher Secondary. Education Kerala

Matriculation

- Board of Public Education Kerala

Certificates

- The academic board of Sted Council Certificate in WAREHOUSE & INVENTORY MANAGEMENT
- Trade Certificate in OFFICE SECRETARYSHIP