



# PRINCE S PRAKASH

## Accountant

### My Contact

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📍 Mundaplackal veedu  
kumaramkarikkom  
kulathupuzha po kollam  
kerala, India

### Software skills

- SAP S/4HANA
- Microsoft dynamics
- Car, cloud, Orion, kastle
- Sun tec, saloon x
- Microsoft office
- Microsoft power BI
- Systems language (C++, SQL, HTML)
- Tally

### Soft Skills

- Communication
- Adaptability
- Analytical thinking
- Problem solving
- Teamwork
- Time management
- critical thinking
- client relationship management
- Technical proficiency
- Integrity

### Languages

- English
- Hindi
- Malayalam
- Tamil

### About Me

Dedicated and detail-oriented Assistant Accountant with four years of experience in financial reconciliation, accounts payable, and budget management. Adept at utilizing analytical skills to ensure accuracy in financial reporting. Seeking an opportunity to contribute expertise to a dynamic finance team.

### Professional Experience

#### Nesto supermarket bharain .Store accountant (GCC) 2020-2023

Key responsibilities:

- Manage accounts payable and accounts receivable functions, ensuring accurate and timely processing of invoices and payments.
- Assisted with month-end closing procedures, including journal entries, account reconciliations, and financial statement preparation.
- Assisted in the implementation of new accounting software, providing training and support to staff members.
- Implement cost-saving initiatives and process improvements to enhance efficiency and reduce expenses.
- Oversee inventory management processes, including inventory valuation, stock level monitoring, and reconciliation.
- Coordinate with department managers to develop and monitor departmental budgets, ensuring alignment with overall financial goals.
- Reconcile bank statements, credit card statements, and vendor accounts to maintain accurate financial records.
- Provide support during audits by organizing financial data and responding to auditor inquiries promptly.
- Preparing various types of reports like Mis, Ytd Mtd, Ageing, sales, Purchase, Gross profit, Out of stock, Damage and expiry, Expense and Staff performance.
- Responsible for managing petty cash disbursements and reconciliations, ensuring accuracy and compliance with company policies.
- Assisted in processing payroll for employees, including data entry, verification of timesheets, and calculation of wages and deductions.
- Creating purchase order and return purchase for the perishable goods.
- Overseeing full shop activity like Goods receiving, Sales, Purchase Cashier closing and bank deposit.

#### Account society of travancore. Assistant Accountant 2017-2020

Key responsibilities:

- Managed accounts payable and receivable functions, ensuring accuracy and timely processing.
- Prepared monthly financial statements and reports, analyzing variances and identifying trends.
- Conducted bank reconciliations and resolved discrepancies in a timely manner.
- Collaborated with cross-functional teams to streamline accounting processes and improve efficiency.
- Assisted in budgeting and forecasting processes to support financial planning initiatives.

## **Academic qualification**

- **Masters of commerce**

*Annamalai University directorate of distance education  
Completed in 2019*

- **Bachelor of business administration**

*Kerala University  
University institute of technology Thenmala  
completed in 2017*

## **Project details**

- The subject of the project is the impact of demonitisation in retail purchasing which held under RP mall kollam

## **Personal details**

- Full name. : Prince savu prakash
- Date of birth. : 30/08/1996
- Age : 27
- Religion. : Christian
- Martial status. : Not married
- Passport number.....
- Licence number.....

## **Declaration**

- I hearby declare that the above information is true to the best of my knowledge