Priyesh Shah

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# PROFESSIONAL SUMMARY

Knowledgeable Accountant proficient in laws and procedures governing business operations, tax filings and regulatory compliance. Handles detail-oriented work in methodical and organized fashion. Detail-oriented with 6 years effectively maintaining accurate accounting information for large-scale financial organizations.

# WORK EXPERIENCE

**Accounts Executive** Jan 2018 - Present

RSJM Associates LLP • Mumbai

* Finalization of accounts, Accounts payables/receivables management, MIS reporting
* Analyzed accounts for delinquencies and other ongoing issues.
* General ledger accounting and handled quarter end closures.
* Compliance adherence - GST/TDS calculations & return filings, Tax computation, ITR and ROC returns.
* Planned and managed internal and statutory audits, managing interns, budgeting and forecasting with client's management teams.
* Financial analysis like ratio analysis, Cash flow statements, etc.
* Valuation and due diligence for a Venture Capital firm.
* SME & single-point contact for accounting for Derivatives and other financial products.

**Accounts Assistant** Jan 2015 – Nov 2017

N.M. Associates & Co. • Mumbai

* Skilled at working independently and collaboratively in a team environment.
* Used accounting software to prepare weekly and monthly financial reports.
* Acted as a team leader in group projects, delegating tasks and providing feedback.
* Handled direct tax litigations at appellate level.
* Processed payments and documents such as invoices, journal vouchers, employee reimbursements, and statements.
* Advised on Forex hedging and effective currency exposure management to a large corporate.
* Assisted in budget preparation and forecasting to control expenditure and maximize profitability.
* Handled Bank Concurrent Audits.

**Articled Assistant** Nov 2011 - Dec 2014

N.M. Associates & Co. • Mumbai

* Handled Statutory and Tax Audit of a Construction Group, Export Garment Dealer, Retailers, Wire and Switch Manufacturer, Petrol Pumps, Tyre Dealers, Warehousing concerns, Oil and Kerosene Transport Agencies.
* Worked on Certifications like CMA reporting, 15CA/CB, Net worth certification, etc.
* Advised on Company law and ROC related matters like forming of LLPs, dissolution proceedings, etc.
* Liaised for Direct Tax litigations and assessments proceedings with Govt. officials.

# EDUCATION

## CA Inter (IPCC)

Institute of Chartered Accountants of India

## Masters of Commerce

University of Mumbai

# SKILLS

* Accounting and Reporting Standards
* Strategic financial analysis & planning
* Hedging and Risk management
* Budgeting & Forecast preparation
* Investment/Portfolio management
* Digital Literacy – MS Office, Tally, Quick book

# PROFESSIONAL CREDENTIALS

* Affiliate member of AMFI

# HOBBIES AND OTHER INTERESTS

* Financial Markets and Mutual Funds Performance Analysis
* Digital Marketing
* Cricket and Travelling
* Content Writer for websites like Inmandi.com and Binged.com