



## CONTACT ME

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## EDUCATION

**Electronics Communication Engineering**  
**City College of Manila**  
**Philippines**  
**1998 - 2000**

**High School Diploma**  
**Tondo High School**  
**Manila, Philippines**  
**1994 - 1998**

## SKILLS

- Written and verbal communication
- Decision-making
- Multi-tasking
- Adaptability
- Time management
- Cooperation
- Mentorship
- Customer service
- Fast learner
- Sales expertise

## ACHIEVEMENTS

- Employee of the month August 2022
- Employee of the month September 2021
- Employee of the month August 2019
- Employee of the month April 2018
- Employee of the month May 2017
- Employee of the month July 2014

# Rodolfo Masangkay III

## WORK EXPERIENCE

**CCO/Supervisor** 2021 - 2023

**Almeera Consumer Goods**

- Applied strong leadership and problem-solving skills to maintain team efficiency and organized workflows.
- Supervised inventory and ordering merchandise.
- Met and exceeded upsell goods by highlighting target merchandise with strategic promotional approaches.
- Actively trained by the company to develop store capability and to keep-up on the trend.
- Provide cover in the Store Manager absence.
- Complete daily sales reports and documents on a timely basis.
- Supervised receiving and merchandising products.
- Handles customer complaints and deals with them quickly and effectively.

**Cashier** 2010- 2020

**Almeera Consumer Goods**

- Performed financial transactions in a fast-paced retail store environment.
- Educated myself on the products and remained up-to-date on new products and trends.
- Developed strong customer relationships that resulted in a high rate of repeat regular customers.
- Execute the daily operational day-to-day goals and priorities assigned by store manager.
- Operated a cash register and handled exchanged and returns.
- Restocked shelves and ensured product displays were attractive, inviting and up to date.
- Counted cash in the register drawer at the beginning and at the end of the shift.
- Assisted customers with questions and concerns about products and also bagging their groceries.
- Identifying damaged goods and bringing them to the attention of a supervisor.
- Receiving products

## REFERENCES

**Roque Biocos Jr.**

Qatar Gas/Supervisor RLDO Dept.

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**Erneil Silva**

Almeera FMCG/Supervisor

Phone: +70398886