



Name RAHUL RAJINDER KUMAR
Date of Birth: 30th Jan, 1999
Gender: Male
Religion: Hindu
Nationality: Indian
Marital Status: Single

Qualification:

Higher (+2) Education Certificate
(Punjab, India)

Secondary School Certificate
(Punjab, India)

Emirates ID Detail:

EID #: 784-1999-7268895-8
Date of Expire: 22/03/2024
Visa Status: Employment Visa

Languages Known:

English, Hindi & Punjabi
(Fluent) Reading, Writing & Speaking

Learning Outcomes

- The hotel & Restaurant industry is an industry which deserves a lot of determination and commitment.
- Learning how to interact with guest.
- Hard work is the ultimate key to success.
- How to handle guest complaints.
- It has developed the communication skill.
- Guest satisfaction is the major concern of the hotel & Restaurant.

Learning Outcomes

- Good Communicational and Interpersonal Skills
- Hard working Team member
- Very Energetic result oriented and organized.
- Courageous true towards the duties.
- Have a high respect for customer's service.
- Always keep on smiling under pressure.

RAHUL RAJINDER KUMAR

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Dubai-United Arab Emirates

POSITION APPLYING FOR: WAITER / CASHIER

CAREER OBJECTIVE:

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where am encouraged and permitted to be an active participant as well as vital contributor on development of the company.

WORKING EXPERIENCE:

KUWAIT FOOD COMPANY AMERICANA | Dubai, UAE

Team Member / CASHIER | March, 2022 to till Date

Duties and responsibilities:

- Welcome customers and help determine their orders.
- Process customer orders and record them in the restaurant database.
- Relay customers' orders to the kitchen staff.
- Ensure all orders are delivered to the customers in a timely manner.
- Accept cash and return the correct change.
- Tally money in the cash drawer at the beginning and end of each work shift.
- Place food orders in the appropriate bags and boxes.
- Respond to customer inquiries, issue receipts, and record customer suggestions.
- Clean and arrange eating, service, and kitchen spaces.
- Help kitchen staff when needed.

RAMANDA HOTEL | Jalandhar, Punjab India

Waiter | 02 Years (2020 – 2022)

Duties and responsibilities:

- Welcomes customers when they arrive at the Restaurant & Hotel.
- Introduces customers to the menu and announces daily or seasonal menu specials
- Maintains familiarity with menu items, specials, and restaurant information
- Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization
- Communicate order details to the Kitchen Staff
- Check dishes and kitchenware for cleanliness and presentation and report any problems
- Ensures that customers are satisfied with their meals and processes orders for additional courses if necessary
- Arrange table settings and maintain a tidy dining area
- Meet with restaurant staff to review daily specials, changes on the menu and service specifications for reservations (e.g. parties)
- Provide excellent customer service to guests

PERSONAL SKILLS:

- Defined Communication skills (verbal & written).
- Admirable ability to work under pressure.
- Computer literate
- Service-Oriented
- Demonstrate aptitude for developing new skills. Has the ability to multi-task effectively.
- Able to follow instructions and established procedures.
- Honest, trustworthy, punctual and works well as part of a team

DECLARATION

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience.

RAHUL RAJINDER KUMAR