



RAJA.S

MBA.,HDCTT,.

ABOUT ME

PERSONAL INFORMATION

D.O.B 23/05/1990
Age 34
Sex Male
Nationality Indian
Father Name Sankaran.P
Marital status Married

CONTACT ME

Address

West street, Oottathur(post),
Lalgudi(tk), Trichy(dist),
Tamilnadu (state),india.
Pin: 621109.

Phone

+919942854326

Web

levinrajas@gmail.com
rajarose41@gmail.com

HOBBIES

 Movie

 Photography

 Cricket

 Music

EDUCATION

Master of Business Administration (MBA)

Srinivasan College Art and Science, Perambalur.
2010 – 2012

Bachelor of Business Administration (BBA)

Bharathidasan University,Perambalur.
2007 – 2010

Computer Diploma Course

**Honourse Diploma Computer In Teachers Training,
(HDCTT).**

Apple computers, Perambalur.

EXPERIENCE

Organization : **Frontline Hospital,Trichy.**

Period : From June 2013 to Dec 2019

Designation : Accounts cashier

Organization : **Dhanalakshmi Srinivasan Medical
And Hospital, Perambalur.**

Designation : Billing Executive

Period : Jan 2020 to Still Working...

WORKING RESPOSIBILITES:

Day To Day Financial Activity, Accounts Payable
&Receivable, Issue Cheques, Vouchers, All Reports
(Weakly, Monthly, Yearly), And More Management
Financial Activity.

Computer Skills

Ms-office (Word, Excel, PowerPoint)

Tally 9.0

Photoshop

Computer Fundamentals

Declaration

I hereby confirm that the information furnished above is all true to the best of my knowledge.