



RAJ RANI

OBJECTIVE

To work in an environment which offers a good opportunity to share my knowledge and skills with others and participate myself and work towards for a complete satisfaction of the Company.

I am looking for an opportunity to enhance my learning and get associated with a company that provides job satisfaction, self-development and a challenging position to apply my knowledge & skills for mutual growth.

EDUCATION

Bachelors of Arts

Punjabi University of Patiala,
Punjab, India
08'2016-04'2019

Elementary Teacher Training course two years (ETT)

Guru Gobind Singh College,
Punjab, India
08'2020-04'2022

ACHIEVEMENTS

- First Position in face Painting, University
- Third position in Annual Sports Day, University

WORK EXPERIENCE

AS A PRE-SCHOOL TEACHER
ANGEL STAR SCHOOL BARNALA
March 2022 to May 2024

Job Responsibilities

- Prepare lesson plans, teach children, and instruct on basic

CONTACT

+971551947487



ADDRESS

AL KHAIL GATE,
PHASE 2
AL QOUZ, DUBAI



EMAIL:

bawa62064@gmail.com

CORE COMPETENCIES

Communication
Stress Tolerance
Work Standards
Team Work
Integrity/Motivational

SKILL:

Good knowledge of internet
Good knowledge of MS Office

HOBBIES

Photography

Drawing

Travel

Cooking

PERSONAL DETAILS

Visa Status: Spouse visa

Nationality: Indian

Marital Status: Married

Date of Birth: 03-03-2000

Language Known: English, Hindi, Punjabi.

REFERENCE:

Available on request.

skills.

- Assist parents as needed.
- Maintain a safe, clean classroom.
- Evaluate children's progress and needs.
- Maintain confidentiality regarding children.
- Place children on the bus, bussing, and dismissal.
- Planned, implemented, and supervised a licensed preschool program for children ages 2-5.

AS A CASHIER & RECEPTIONIST.
DMART GENERAL STORE BARNALA
JAN 2021 to FEB 2022

Job Responsibilities:

- Provides a positive customer experience with fair, friendly service
- Registers sales on a cash register by scanning items, itemizing and totaling customers' purchases
- Resolves customer issues and answers questions
- Discounts purchases by redeeming coupons
- Bags purchases if needed
- Discounts purchases by redeeming coupons
- Balances cash drawer by counting cash at beginning and end of work shift
- Greeting visitors.
- Handling queries and complaints via phone, email and general correspondence.
- Transferring calls as necessary.
- Managing meeting room availability.

DECLARATION

I hereby declare that the above furnished information is true and correct in best of my knowledge and belief.