






RENE GLINO MONTES JR.

Merchandiser/ Sales Associates

CONTACT

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EDUCATION

Bachelor of Science in Tourism Management

Eastern Samar State University
Borongan City, Eastern Samar,
Philippines
2014 - 2018

SKILLS

- Time management and multi-tasking
- Data Entry and Record-keeping
- Microsoft Office (Word and Excel)
- POS system

LANGUAGES

- English
- Tagalog

CERTIFICATE

- Head Census Area Supervisor
- First Aid - CPR
- Contact Service Certificate
- Caregiving NC II

PROFILE SUMMARY

Experienced and results-oriented Census Supervisor, expertise in managing census operations and leading field teams. Demonstrated ability to ensure accurate data collection, meet project deadlines, and maintain compliance with regulations. Proficient in team leadership, data analysis, decision-making, and communication skills.

WORK EXPERIENCE

Census Area Supervisor, Statistical Researcher, Data Processing

Philippine Statistics Authority – Borongan City, Eastern Samar, Philippines
April 2021 - September 2024

- Monitored field operations to identify obstacles, address challenges, and implement strategies to enhance efficiency and precision.
- Reviewed and validated collected data for comprehensiveness, precision, and coherence, resolving any discrepancies as necessary.
- Perform validation, consistency, and completeness checks through the generation of error lists and tabulations.
- Modify or update responses for items with issues/inconsistencies or encode answers for items that need to be accomplished.

SM Hypermarket - Merchandiser/ Sales Associates

Parañaque, Philippines
January 2019- March 2020

- Provided customer service and maintained store layout to enhance the shopping experience.
- Assisted in stocking shelves, organizing products, and setting up displays for promotions.
- Collaborated with store managers and sales teams to ensure effective product placement in line with promotional calendars.