






NAZIR ULLAH KHAN

ACCOUNTANT

EXECUTIVE SUMMARY

To acquire a challenging position in a dynamic and well reputed organization which offers good opportunities and challenging work environment, Which in turn would help me in building my knowledge, experience and other communication skills.

CONTACTS

 Dubai , UAE
 0502617389
 nazirullah618@gmail.com
OR
nazirkhankpk877@gmail.com

EDUCATION

- **University of Science & Technology Bannu**
M.COM
2021
- **University of Science & Technology Bannu**
B.COM
2018
- **GOVT Commerce College No.2 Bannu**
D.COM
2016
- **B.T.E Peshawar**
D.I.T
2018

LANGUAGES

- ENGLISH
- URDU
- PASHTU

WORK EXPERIENCE

Revenue office PESCO Bannu | Internee Accountant April 2021-Jun 2021

Financial Data Analysis Account Reconciliation Billing and Invoicing
Documentation and Record-keeping Financial Reporting Collaboration
Customer Service Software Proficiency Compliance and Regulations
Problem-solving

Revenue Office PESCO Bannu I Accountant Jul 2021 - Jul 2023

Financial Management Budgeting and Forecasting Financial Reporting
Tax Compliance Audit Preparation Process Improvement Team Leadership
Software Proficiency Cross—functional Collaboration Risk Management
Customer Relationship Management Achievements

Muslim Commercial Bank | Cashier Jul 2023 — Mar 2024

Cash Handling Customer Service Financial Transactions Account
Reconciliation Regulatory Compliance Cash Management Security
Protocols Team Collaboration Attention to Detail Communication Skills
Problem-Solving Technology Proficiency

SKILL

- Management Skills
- Financial Analysis
- Accounting Skills
- Critical Thinking
- Communication Skill
- MS excel
- Tally Accounting
- Business Strategy
- Quantitative Skills
- IT Skills
- Time Management
- Quick book