







SOURABH.M

CAREER OBJECTIVE

To engage in a career that will allow the progress in terms of expertise, socio-economic development and innovation, through exposure to new ideas for professional growth as well as the growth of the organization.

Personal Details:

-  08-05-1997
-  +971 582945201
-  sourabhmuthirakkal@gmail.com
-  Dubai, United Arab Emirates

Visa Status:

Visiting Visa

Languages:

- * English
- * Hindi
- * Malayalam

PROFESSIONAL EXPERIENCE

N SANKARAN & CO.CHARTERED ACCOUNTANTS

Senior Accounts and Audit Assistant (04/2022~12/2022)

- * Statutory audits, income tax audits, GST audits of various clients.
- * Assisting in complying with various statutory requirements of clients including Companies, Charitable Trusts and Partnership Firms.
- * Assisting in Book Keeping and Accounting.

Article Assistant (04/2018~04/2021)

- * Participated in statutory audit of companies
- * Income tax audits and income tax return filings of various clients including Companies, Partnership Firms, Professionals and Individuals .
- * Goods and Services Tax reconciliation and assisting in filing.
- * Assisting in Book keeping and Accounting.

EDUCATION

POST GRADUATION (2020-2022)

Indira Gandhi National Open University

Master of Commerce (M Com) In International Business

UNDER GRADUATION (2014-2017)

Kannur University

S N College, Thottada, Kannur

Bachelor Of Commerce (B Com) with Co-Operation

CERTIFICATIONS

- Additional Skill Acquisition Programme(ASAP) By Government Of Kerala

Accounts Executive (Payable and Receivable) - Completed the course and got certified in August 2017

- Tally Prime

Completed the course and got certified from G Tec Computer Education Institute in March 2022

Interests:

- * Reading**
- * Cricket**
- * Movies**
- * Music**

CORE COMPETENCIES

- Skilled in book keeping and accounting
- Proficient in Tally
- Proficient in MS Office Suit (Word & Excel)
- Good knowledge in handling Winman CA erp software
- Good communication skills
- Skilled in building and maintaining good relationship with superiors, colleagues and clients
- Problem analysis and resolution
- Accuracy and attention to details

REFERENCES

- 1) CA C C Mohanan FCA, Bsc., DISA(ICA)
N Sankaran & Co. Chartered Accountants, Haji Building
Kannur
Mob: +91 9447519383
- 2) Dirash R S (Assistant Professor)
Sree Narayana College, Thottada, Kannur
Mob: +91 9497302487

DECLARATION

I hereby declare that the above mentioned information are true to the best of my knowledge and belief.