



AFREEN MIRZA

Management Analyst

My Contact

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Hard Skill

- Financial modeling and reporting
- Data mining and analysis
- Financial accounting
- Business valuation
- Advanced SAS proficiency

Soft Skill

- Basic Computer (microsoft Office word Excel)
- English & Hindi Typing
- Tally Erp.9
- RS-CIT

Education Background

- MP. Board Bhopal
Secondary Exam
Completed in 2010
- MP. Board Bhopal
Sr. Secondary Exam
Completed in 2012
- M.D.S.U. Ajmer
Graduation (B.Com)
Completed in 2016
- M.D.S.U. Ajmer
M.com
Completed 2018

About Me

Provide organizations with expertise in process improvement and data analysis at both the strategic and operational levels. Developing criteria for prioritizing large amounts of information enabling leadership to make informed strategic decisions. Additionally, using the available data pools to identify areas of opportunity to increase efficiency and quality while reducing costs; delivering added value to clients and customers.

Professional Experience

One Year Worked Experience in Ayan Suzuki Motorcycle India Pvt. Ltd. Ajmer as a (Back Office) work.

Mahindra Two Wheelers Pvt. Ltd. Ajmer as a Back-Office Executive from January 2014 to 2016

Six Month Worked Experience in D-Mart Super Market Ajmer as an Account Work. Jan 2017 to Jun 2017

Six month worked in Sandeep Jewellery store in Ajmer as a cashier and billing making work Jul 2017 to Dec 2017

Five Year Worked in RS Enterprises Pvt. Ltd. Ajmer Development Authority, Ajmer as a Computer Operator from August 2018 to May 2022

6 Month Worked in Cater Pack Trading LLC, Dubai as a Procurement Executive.

Achievements

2018-2022 Managed four projects