

Resume



CONTACT DETAILS

+971-562387013

Email:

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Dubai, UAE

PERSONAL DATA

Date of Birth : 27/05/1997

Gender : Male

Nationality : Nepali

Marital Status : Married

LANGUAGES KNOWN

Arabic

English

Hindi

Nepali

PASSPORT DETAILS.

Passport No : 11509847

Date of Issue : 02-07-2019

Date of Expiry : 01-07-2029

Visa Status : Visit Visa

PRADIP BK

Post applied for : SUITABLE POSITION

OBJECTIVE

Interested in advancing my knowledge and expertise in the Sales Industry Retail company as a sales Associate. I have 04 years of strong sales experience administrative work and customer services. I am able to multitask and have effective communication skills. Very details oriented organized and inventory management. Skilled lead generator product demands taker and problem solver.

WORK EXPERIENCE

- Worked as a **Store & Section supervisor** with **Panda Retail Company** in **Saudi Arabia** for the period of **April 2023 to March 2024**.
- Worked as a **Shelf Replenisher - FMCG** with **Panda Retail Company** in **Saudi Arabia** for the period of **March 2020 to April 2023**.
- Worked as a **Radio Jockey & Technician** with **Ahamsabadi Radio Parbat** in **Nepal** for the period of **April 2013 to November 2014**.
- Worked as a **Press Representative** with **Parharnews.com** in **Nepal** for the period of **November 2019 to December 2020**.

DUTIES & RESPONSIBILITIES:

- Monitor and ensure compliance with all store policies and procedures
- Ensure customer service standards are met
- Supervise and motivate staff to ensure high levels of performance
- Monitor and manage inventory levels
- Ensure store is clean, organized, and properly merchandised
- Monitor and control shrinkage
- Manage cash and credit transactions
- Train and develop staff
- Monitor and manage staff scheduling
- Resolve customer complaints and inquiries
- Ensure safety and security of store and staff
- Monitor and manage store budget and expenses

SKILLS

- Inventory Management
- Sales Forecasting
- Customer Service
- Visual Merchandising
- Staff Management
- Budgeting and Financial Analysis
- Product Knowledge
- Point of Sale (POS) Systems
- Loss Prevention Sales Reporting and Analysis
- Retail Operations Management

EDUCATIONAL QUALIFICATIONS

- **High School**

DECLARATION

I hereby declare that the above mentioned statement is correct & true to the best of my knowledge & belief.