



SUMAN KOIRALA

Bur Dubai, Dubai

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SUMMARY

I seek challenging opportunities where I can fully use my skills for the success of the organization. My expertise is to work in a team environment and supply other team members with the help and support they require with my good communication skills, knowledge of food safety standards, and time management. Use my problem solving skills and knowledge to provide and maintain a suitable and efficient workplace.

EXPERIENCE

TIPTOP FOOD INDUSTRY SRL (BUCHAREST, ROMANIA)

May'20 – Sep'22

HYGEINE ASSISTANT

- Responsible in all basic cleaning in and around factories and sections.
- Cleaning floor and room including dusting, mopping, damp mopping, sweeping, picking up large object of the floor.
- Empty trash and replace liners.
- Trained 10 members of cleaning staff within one month for a large scale cleaning project.

CARMEN ANA INTERNATIONAL HOTEL (4 STAR) (BRASOV, ROMANIA)

Sep'19 – Mar'20

KITCHEN HELPER

- Preparing meal ingredients for the cook which includes washing, peeling, cutting and slicing.
- Assisting kitchen staff to unload food supplies from delivery truck.
- Properly washing and drying all dishes, utilities, cooking instrument and cutting board.
- Following food safety standard in the kitchen.

CENTRAL COURTYARD RESORT (3 STAR) (SILIGURI, INDIA)

Mar'19 – Aug'19

RESTAURANT SUPERVISER

- Coordinating daily front of the hotel and back of the hotel restaurant operation.
- Response efficiently and accurately to customer complaints.
- Taking order over the phone and dispatching the items on time.
- Improved the monthly sale of the restaurant by an average of 5% by promoting the use of social media.

RED BUBBLE CAFÉ (KERALA, INDIA)

May'14 – Apr'16

COUNTER IN-CHARGE

- Assisting with the scheduling and supervision of team member as well as with day to day follow up the department.
- Overseeing and maintained compelling prepared foods, coffee and juice display.
- Support the prepared food and assisting team to ensure smooth operation of the prepared food.
- Coming up with new idea that improve things and also increase the monthly sales.

EDUCATION

- BACHELOR DEGREE OF ARTS – 2015

ENGLISH HONORS

INDIRA GANDHI NATIONAL OPEN UNIVERSTIY (SILIGURI, INDIA)

SKILLS

- Believe in Team work.
- Problem solving.
- Punctual.
- Hard working.
- Food Safety Regulation.
- Customer Service.
- Communication Skills.
- Time Management

LANGUAGES

- English
- Hindi
- Nepali
- Bengali
- Romanian

EXTRA QUALIFICATION

- 3 Months HOSPITALITY course from DON BOSCO TECH.
- Hardware and Networking from PODDER INFOTECH.
- Financial Accounting from PODDER INFOTECH.
- Basic knowledge of MS OFFICE, WORD, EXCEL.

REFERNCE

GEORGIANA DINELA STANICA – TIP TOP FOOD INDUSTRY SRL

HYGIENE SUPERVISOR

D.STANICA@TIPTOP.COM

+40-767633785

PERSOANL DETAILS

FATEHR'S NAME : RAM PRASAD KOIRALA
DATE OF BIRTH : 26TH OCT 1992
NATIONALITY : INDIAN
MARITAL STATUS : MARRIED
PASSPORT NO. : M9398253
PASSPORT EXPIRY : 4TH MAY 2025
VISA STATUS : VISIT VISA
VISA EXPIRY : 4TH AUG 2023

I HEREBY DECLARE THAT THE INFORMATION MENTIONED IN THIS RESUME IS TRUE TO THE BEST OF MY KNOWLEDGE.

Suman Koirala

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