**HIMA RAJU**

Molukalayil House

East Othera P O

Thiruvalla, Pathanamthitta

KERALA

689546

**Mob : +919544989947**

**Email : himaraju13@gmail.com**

**PERSONAL PARTICULARS**

**Age :** 28

**Date of Birth :** 13/09/1995

**Nationality :** INDIAN

**Gender :** FEMALE

**Marital Status :** SINGLE

**CAREER OBJECTIVE**

To apply my professional qualification and skills towards positions offering new challenges and responsibilities with ultimate career advancement. I would like to achieve a career oriented job and make use of skills and grow professionally.

**EDUCATIONAL BACKGROUND**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualifications** | **Board/University** | **Year of Pass** | **Percentage of Marks** |
| SSLC  (10th) | Govt. of Kerala , General Education Department | 2011 | 76% |
| PLUS TWO  (Commerce) | Govt. of Kerala , Board of Higher Secondary Examination | 2013 | 77% |
| B.COM  (Computer Application) | Mahatma Gandhi University, Kottayam , Kerala | 2016 | 74% |
| M. COM  ( Finance & Taxation ) | Mahatma Gandhi University, Kottayam , Kerala | 2018 | 67% |
| HDC & BM  (Higher Diploma in Co-operation and Business Management) | State Co-operative Union , Kerala | 2019 | 74% |

**ADDITIONAL QUALIFICATIONS**

* Diploma in Financial Accounting & Tally
* Microsoft Excel , Microsoft Word & Power Point
* General Internet Awareness

**EXPERIENCES**

* + - Running SH **Tuition Centre**
    - Worked as a **Concurrent Audit Assistant** in **SBI** for **1 year**
    - Working as a **Junior Supervisor** in **MILMA, Pathanamthitta** **Dairy** under Thiruvananthapuram Regional Co-operative Milk Marketing Producer’s Union Ltd (**TRCMPU LTD**) since **February 2021.**

**STRENGHTHS**

* Dedication To Work
* Good Teaching Skills
* Adaptable in any Position of work
* Effective Communication Skill
* Ability to work Individually and in Group
* Ability to keep a good attitude
* Hard working
* Confident
* Leadership

**DECLARATION**

I hereby declare that all the information furnished above is true and correct to the best of my knowledge and belief.

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Date : 01/01/2024