



MohammedSaffiyullah

Phone No : +971 529384766

Email: mohammedsaffiyullah@gmail.com

PERSONAL STATEMENT

A Resourceful Sales professional who consistently meet and exceeds productivity goals in the retail and corporate sector, proven capacity to troubleshoot and resolve issues quickly, maintain a high level of professionalism, patience, and efficiency to minimize dissatisfaction and increase customer loyalty.

Marketing



Highlighting promotions
Market research
Target market
Competitive analysis
Market Strategy
Budget

Selling



Strong closing skills
Influencing skills
Building relationships
Account management
Selling creatively
Up-selling

Dynamic



High energy levels
Entrepreneurial flair
Increasing revenue
Growth
People skills
Highly motivated
'Cando' attitude

Smart



Coming up with Ideas
Commercial judgment
Analyzing data
Effective planning skills
Innovative
Business sense

CAREER HISTORY

BARAKATH ENGINEERING INDUSTRIES (P) LTD

- Time Period -(5thFeb 2020 to 9 Dec 2023)
- Client -BARAKATH ENGINEERING INDUSTRIES (P) LTD
- Department -Cashier



RULE OF RESPONSIBILITIES

Working on a cash register in a large busy store providing a high quality, customer driven service and acting as the first point of contact for customers Helping to build the business by engaging in a polite and friendly way with every customer

DUTIES

- Providing customers, a personalized, friendly and efficient cashiering service
- Taking payments from customers via cash, cheques and credit cards.
- Entering purchases into a cash register then calculating the total purchase price.
- Responsible for the accurate and time location of cash.
- In charge of daily cash book management and also bank reconciliations
- Banking large volume of cheques and cash daily.
- Identifying potential sales leads and referring them to colleagues.
- Recording of monies received and paid out.
- Preparing BACS and TT payments using the online bank system.
- Undertaking till balancing & administration activities in an efficient manner.
- Helping store solve customer complaints.
- Assisting with shelves tacking, sticking prices on items etc.
- MS Excel VLOOKUP function to work with a database/list.
- Sorting, counting and wrapping currency and coins.
- Compiling and maintaining monetary and also non-monetary reports and records.
- Balancing cash in the till with receipts.

MODERN LAUNDRY

Salesman

- o Times Period -(2nd Jan 2018 to 23rd Jan 2020)
- o Department -Retail Shop



Subsidiary of Ghobash Trading & Investment Company, Dubai-UAE

Duties

- o Ensure high levels of customer satisfaction through excellent sales service.
- o Assess customers needs and provide assistance and information on Laundromat.
- o Welcome customers to the store and answer their queries.
- o Follow and achieve department's sales goals on a monthly, quarterly and yearly basis.
- o "Go the extra mile" to drive sales.
- o Maintain in-stock and presentable condition as signed Retail outlets.
- o Remain knowledge able on Laundry competitor, Laundry products offered and discuss available options.
- o Process POS (point of sale) purchases in Quick Books.
- o Handle returns of laundry items.
- o Team up with operation to ensure proper customer service.
- o Build productive trust relationships with customers.
- o Comply with inventory control procedures.
- o Suggest ways to improve sales (e.g. planning marketing activities, changing the store's design)

Zealous Services

- o **Customer Support Executive**, Tamil Nadu-India
- o Period: **(Apr 2016 – Aug 2017)**
- o Working with in established guide lines, particularly in relation established brands.
- o Ability to work under pressure and coordinate with various individual sand departments.
- o Well versed in Microsoft Window/Office applications, Tally and operation of office automation.



ACADEMIC QUALIFICATIONS

- o Bachelor of Commerce (B.COM) (57%)–Jamal Mohamed College, TamilNadu –India (2015)
- o HSC (48%)–Sliver Jubilee Matriculation Higher Secondary School, TamilNadu–India (2012)
- o SSLC (45%)–N.Kittappa Municipal Higher Secondary School, TamilNadu –India(2010)

PERSONAL INFORMATION

Date of Birth : 25 June 1993
Marital status : Single
Linguistic ability : English, Tamil, and Hindi
Passport : N3033158
Expire Date : 14/09/2025

DECLARATION

I hereby declare that the details furnished above are true to best of my knowledge and belief.

DATE:

PLACE: