



Vijay Romdoss

Contact

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Skills

- Procedure Implementation
- Performance Improvement
- Operations Oversight
- Policy Development
- Administrative Support
- Logistics management
- Capacity planning
- Logistics and supply chain management
- Inventory control
- Staff training
- Documentation development

Education

Indiragandhi University

Chennai

Diploma Computer Science:

Computer And Information

Sciences

2017

Vivekananda College

Chennai

Summary

Forward-thinking Logistics manager with solid history of accomplishment in Supply chain settings. Keep operations smooth and consistent to maintain company stability and sustainability. Articulate and personable leader with excellent program management, strategic planning and operational oversight abilities.

Experience

Warehouse Manager

Stockarea | Chennai, Tamil Nadu | Apr 2024 - Current

Handled Meesho Project (Middle Mile)

- Receiving, storing, and dispatching: Overseeing the receipt, storage, and dispatch of goods and supplies
- Inventory: Maintaining inventory and supplies
- Security: Overseeing security operations and ensuring the safety of staff
- Equipment: Ensuring the safe use of warehouse equipment and maintaining awareness of the condition and location of fleet vehicles
- Documentation: Maintaining documentation and keeping accurate records of warehouse activities
- Operations: Implementing operational policies and procedures, and setting up logical organization systems
- Staff: Motivating and disciplining staff, and planning work and assigning tasks
- Budget: Preparing an annual budget
- Communication: Creating communication systems within the warehouse
- Compliance: Strategically managing the warehouse in compliance with the company's policies and vision
- Health and safety: Maintaining standards of health and safety, hygiene, and security
- Liaison: Liaising with clients, suppliers, and transport companies

Logistics Executive

Flipkart | Chennai, India | Apr 2023 - Mar 2024

(Middle Mile MH Ops)

Bachelor of Science:
Chemical Physics
2011

- Promoted high customer satisfaction by resolving problems with knowledgeable and friendly service.
- Identified needs of customers promptly and efficiently.
- Prioritized and organized tasks to efficiently accomplish service goals.
- Planned and completed group projects, working smoothly with others.

Logistics Manager

Proconnect Supply Chain Limited | Chennai, India | Feb 2019 - Mar 2023

Handled Reliance Jio & Trends Project

- Provided excellent service and attention to customers when face-to-face or through phone conversations.
- Approached customers and engaged in conversation through use of effective interpersonal and people skills.
- Displayed strong telephone etiquette, effectively handling difficult calls.
- Motivated and encouraged team members to communicate more openly and constructively with each other.
- Recognized by management for providing exceptional customer service.

Cluster Manager

Ninja Kart | Chennai, India | Aug 2016 - Jan 2019

Handled Last Mile Ops

- Worked successfully with diverse group of coworkers to accomplish goals and address issues related to our products and services.
- Exceeded customer satisfaction by finding creative solutions to problems.
- Achieved cost-savings by developing functional solutions to problems.
- Delivered products to customer locations on time.
- Maintained schedule of class assignments to meet deadlines.
- Promoted high customer satisfaction by resolving problems with knowledgeable and friendly service.
- Understood and followed oral and written directions.
- Worked successfully with diverse group of coworkers to accomplish goals and address issues related to our products and services.

Senior Executive

Schneider Electric India Pvt Ltd | Chennai, India | Oct 2011 - Jul 2016

- Collaborated with others to discuss new opportunities.
- Recognized by management for providing exceptional customer service.

- Maintained schedule of class assignments to meet deadlines.
- Achieved cost-savings by developing functional solutions to problems.

Certifications

- SAP
- Tally
- Microsoft Excel
- Microsoft Powerpoint

Accomplishments

- Cost Cutting Award in Proconnect Supply chain
- Suggestion Award getting from Schneider Electric

Languages

Tamil: First Language

English: B2



Upper Intermediate

Hindi B1



Upper Intermediate

Affiliations

- Mo