



## RAJU ADHIKARI

### CONTACT

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DOB: 23<sup>rd</sup> September 2023  
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### DIGITAL SKILLS

Microsoft Word  
Microsoft Excel  
Microsoft PowerPoint  
Microsoft Outlook  
AI Tools: Chat GPT, Bard, Copilot

### KEY COMPETENCIES

- Language Proficiency
- Interpersonal Skills
- Problem Solving
- Team Collaboration
- Result Oriented
- Time Management
- Adaptability
- Organizational Skill
- Technical Skills
- Research Skill
- Work Ethics

### LANGUAGE KNOWN

Nepali | English | Hindi

### ABOUT ME

As an English language instructor and former Assistant Professor, I excel in communication skills and bring an optimistic, results-driven approach to my work. My strong research abilities and problem-solving skills consistently place me at the forefront of my professional field. I am adept at handling challenging situations and fostering collaboration within teams. Known for my transparency, punctuality, and ethical standards, I stay updated on modern tools and AI, providing a comprehensive and holistic approach to education and administrative work. My adaptability and dedication ensure continuous success in achieving both personal and organizational goals.

### WORK EXPERIENCES

- **English Language Instructor, Oli & Associates Ltd., Pokhara**  
Start: 14<sup>th</sup> April 2023
- **Assistance Professor, Pokhara University**  
Start: 19<sup>th</sup> June 2022 End: 15<sup>th</sup> March 2023
- **School Teacher and Administrator, Fishtail Academy, Pokhara**  
Start: 29<sup>th</sup> June 2020 End: 8<sup>th</sup> April 2022
- **Administrator and School Teacher, Kumudini Homes, Pokhara**  
Start: 14<sup>th</sup> April 2019 End: 7<sup>th</sup> April 2020
- **Administrator and Teacher, Shanti Niketan School, Pokhara**  
Start: 17<sup>th</sup> April 2016 End: 8<sup>th</sup> April 2019

### EDUCATION

- **Master of Arts (MA) English**  
Tribhuvan University, Prithvi Narayan Campus, Pokhara Nepal  
Start: 3<sup>rd</sup> December 2012 End: 7<sup>th</sup> November 2016
- **Bachelor of Arts (BA) English**  
Tribhuvan University, Galyang Multiple Campus, Galyang Syangja  
Start: 19<sup>th</sup> April 2009 End: 20<sup>th</sup> September 2012
- **Higher Secondary Education (Grade 12<sup>th</sup>)**  
Bhanu Bhakta Higher Secondary School, Galyang Syangja  
Start: 26<sup>th</sup> November 2006 End: 7<sup>th</sup> November 2008
- **School Leaving Certificate (Grade 10<sup>th</sup>)**  
Bhanu Bhakta Higher Secondary School, Galyang Syangja  
Completed: 20<sup>th</sup> September 2006

### TRAININGS

- IELTS Train The Trainer IDP IELTS (30<sup>th</sup> March 2024, 2<sup>nd</sup> July 2023)
- Pearson PTE Core, Virtual Session (5<sup>th</sup> April 2024)
- PTE Train The Trainer Training (8<sup>th</sup> July 2023)
- 25 AI Tools for Teachers, GEG Kathmandu (19<sup>th</sup> March 2024)
- Training of Trainers on ClassPoint (30<sup>th</sup> March 2022)
- Eco-emotion and Action Skills, EduGems Finland (12<sup>th</sup> December 2021)
- TECH, Microsoft Learn (4<sup>th</sup> July 2021)
- Easy Critical Thinking Activities, US Embassy Belgrade (17-20 May 2021)
- Learning How to Learn Study Technology, Global Pioneer USA (9<sup>th</sup> October 2020)
- Google Geo Tools in Education, GEG Kathmandu (26-27 June 2020)

### INTERESTS

Outdoor Travelling Watching Movies Reading Internet Surfing